

INITIAL ASSESSMENT FORM

To be completed by the candidate before the interview

Instructions

Answer every question honestly and completely. Write "N/A" if a question does not apply to you. Names must match your passport / NID exactly. Tick ONE box (☐ → ☒) where options are given. Read the declaration in Section 6 carefully before signing.

1. PERSONAL DETAILS

Full name (as in passport)	
Date of birth (DD-MM-YYYY)	
Age	
NID number	
Passport number (if available)	
Email	
WhatsApp number	
Permanent address	
Present address	

2. SOCIAL MEDIA PROFILES

Facebook ID / link	
Instagram ID	
TikTok ID	
LinkedIn ID / link	

3. PARENTS' DETAILS

Father Name: _____ Mobile: _____ Email: _____ NID number: _____	Mother Name: _____ Mobile: _____ Email: _____ NID number: _____
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4. REFERENCES (not family members)

Reference 1	Reference 2
Name: _____	Name: _____
Mobile: _____	Mobile: _____
Email: _____	Email: _____
Relationship: _____	Relationship: _____

5. ASSESSMENT QUESTIONS**Education, language and skills**

Highest level of education	☐ SSC ☐ HSC ☐ Diploma ☐ Bachelor's ☐ Master's Other / subject / institution / year: _____
Do you speak English? What level?	☐ None ☐ Basic ☐ Intermediate ☐ Good ☐ Fluent Any English test or certificate: _____
Professional or skills development courses	☐ No ☐ Yes Course name(s) and year: _____
Work experience	☐ No ☐ Yes Job title, company, country and years: _____
Have you travelled to another country?	☐ No ☐ Yes Which country, when and purpose: _____
Have you ever been refused a visa or deported from any country?	☐ No ☐ Yes Country, year and reason: _____

Health and fitness

Height (cm or feet/inches)	_____
Weight (kg)	_____
Are you physically fit to do manual / full-time work?	☐ Yes ☐ No If no, explain: _____
Have you been seriously ill in the last 3 years?	☐ No ☐ Yes If yes, what illness and when: _____

Do you have any medical condition or disability?	☐ No ☐ Yes If yes, give details: _____
Are you currently taking any medication?	☐ No ☐ Yes If yes, name of medicine and reason: _____

Legal history

Do you have any criminal record (in any country)?	☐ No ☐ Yes If yes, give details: _____
Have you ever been arrested or in jail for any reason?	☐ No ☐ Yes If yes, when, where and why: _____
Is any court case currently pending against you?	☐ No ☐ Yes If yes, give details: _____

6. CANDIDATE DECLARATION

PLEASE READ CAREFULLY BEFORE SIGNING. By signing below, I, the candidate named in this form, declare and agree as follows:

- Truthful information.** I confirm that every answer I have given in this form, in my interview and in every document I have provided or will provide to Visa World Solutions Ltd ("VWS") is true, complete, accurate and not misleading. I have not hidden or left out any information, including information about my health, criminal record, previous travel, visa refusals or immigration history.
- Genuine documents.** Every document I provide (including my passport, NID, certificates, police clearance, medical reports, work experience letters and references) is genuine, has not been altered, and belongs to me.
- Consequences of false information.** I understand and agree that if any information I have given is found at any time — before, during or after my visa application, travel or employment — to be false, incomplete, misleading or forged, or if I have failed to disclose any relevant fact, then: (a) VWS may immediately stop providing services to me and withdraw or cancel my application without notice; (b) my application may be rejected by VWS, the employer or the authorities; and (c) VWS may inform the employer and, where required by law, the relevant authorities.
- No refund.** In any of the situations in paragraph 3, ALL fees and payments I have made to VWS — including consultation fees, service fees, course and training fees, registration fees and administration fees — will be forfeited and are strictly NON-REFUNDABLE, in full, regardless of the stage my application has reached, the amount of work completed, or the reason the false information was given. This also applies if a visa or work permit is refused, cancelled or revoked, or my employment is ended, because of false or undisclosed information. This applies to the fullest extent permitted by law.
- My responsibility for costs.** I will be personally responsible for, and will repay to VWS on demand, any costs, losses, penalties or expenses VWS suffers as a result of false, incomplete or misleading information or documents provided by me.
- No guarantee.** I understand that VWS does not guarantee any job, work permit or visa. These decisions are made solely by employers and government authorities. A refusal for any reason does not by itself entitle me to a refund.
- Verification.** I authorise VWS to verify any information I have provided, including by contacting my parents and references, my previous employers and educational institutions, and by reviewing my public social media profiles.
- Use of my personal data.** I give my explicit consent for VWS to collect, store and use my personal information — including information about my health and any criminal record — and to share it with prospective employers, partner agencies and government authorities, only for the purpose of assessing my suitability and processing my recruitment, visa and travel.

9. **Updates.** I will inform VWS immediately in writing if any of my information changes, including my health, contact details or any legal matter.
10. **Understanding.** I have read this declaration carefully (or it has been read and explained to me in a language I understand), I fully understand it, and I sign it voluntarily without pressure from anyone.

I have read, understood and agree to every part of this declaration.

Full name: _____

Signature: _____ Date: _____

Left thumbprint (if unable to sign): ☐

7. FOR OFFICE USE ONLY

Interview date and interviewer	
English level (assessed)	☐ Basic ☐ Intermediate ☐ Good ☐ Fluent
Documents checked	☐ Passport ☐ NID ☐ Certificates ☐ Experience letters
References / parents contacted	☐ Yes ☐ No
Interviewer notes	
Outcome	☐ Proceed ☐ Hold ☐ Reject