



Brighter futures begin with GCU



University preparation, undergraduate and Master's  
courses for international students 2014-2015

# Choose Glasgow Caledonian

Join one of Scotland's largest universities – over 17,000 students, including around 2,000 international students from over 100 countries.

Develop the knowledge and skills desired by employers – our industry-led programmes produce successful global graduates.

Study at one of the most modern and vibrant student campuses in the UK that provides award-winning support for overseas students.

Be inspired by our links with major global brands – such as Morgan Stanley, FMC Technologies, Ralph Lauren, Next, Marks & Spencer, Cisco Systems, Santander, Shell, IBM and many more.

Be part of Scotland's Best International Student Experience (International Student Barometer survey, 2011).

Discover a wide range of career-focused courses – the majority of which include practical work placements or industry experience.

Experience other countries – all students have an opportunity to study overseas as part of their degree.

Benefit from GCU's membership of the prestigious international Santander Universities scholarship and awards programme – bringing together almost 1,000 universities throughout Spain, Portugal, Latin America and the UK.





# Welcome



"Glasgow Caledonian University provides a stimulating, vibrant and accessible environment for learning and leading-edge research, which is applied in partnership with industry and the public and voluntary sectors to have an impact on society. For many years, students from all over the world have joined us to study and greatly enriched our academic community. We are renowned for student support and our career-focused approach to learning. Our award-winning campus is in the heart of one of the most exciting cultural cities in Europe."

Professor Pamela Gillies  
Principal and Vice-Chancellor  
Glasgow Caledonian University

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# Excellence in education

**Glasgow Caledonian University (GCU) provides one of the best learning environments in the UK at our award-winning, modern campus in the heart of Glasgow.**

## Academic excellence

The University's reputation for educational excellence dates back to 1875. Today, the University has three academic schools which are widely respected in their fields and by leading UK and global employers.

- The School of Engineering and Built Environment is one of the leading schools for programmes in building and surveying in the UK. The School also carries out extensive research in partnership with industry, commerce and other academic institutions in the UK and overseas.
- The Glasgow School for Business and Society integrates the areas of business, law and social sciences to ensure that its students are well placed to meet the needs of business and society. The School has an international outlook and is committed to promoting responsible leadership and developing partnerships across the world.
- The School of Health and Life Sciences is committed to the pursuit of excellence in teaching, research and knowledge transfer across the disciplines of health, nursing and social care, biological and biomedical sciences, psychology and vision sciences.

## Applied research

Each School has a reputation for career-focused, innovative programmes, which are supported by internationally excellent, impact-focused research. The most recent Research Assessment Exercise (RAE) judged more than three quarters of the research submitted by the University to be of international quality. Furthermore, the RAE ranked the University's research in Rehabilitative Health Sciences top in the UK and its research in the Built Environment number one in Scotland and in the top 20 in the UK.

## International outlook

Our 17,000 students come from over 100 countries and a range of backgrounds to study in our city-centre based campus. GCU's excellent international reputation stems not only from our award-winning support for international students at the University, but also our work with our many partners around the world.

## GCU London

In 2010 Glasgow Caledonian University became Scotland's first Higher Education institution to establish a postgraduate campus in London. GCU London focuses on postgraduate courses in banking and finance, risk management, construction management, IT, tourism and fashion and luxury branding.

Supported by industry leaders, including Santander and AllSaints, GCU London's programmes are taught by leading academics and internationally recognised visiting professors. Small class sizes and regular meetings with industry experts help ensure our graduates develop the knowledge, practical skills and business networks essential in building a successful international career.

For further information, visit:

[www.gculondon.ac.uk](http://www.gculondon.ac.uk) or [www.gcu.ac.uk](http://www.gcu.ac.uk)







# Study in a modern, cosmopolitan environment

**The hub of the GCU campus is the striking Saltire Centre, home to the library, student support desk and flexible study spaces for 1,800 students.**

## **The Saltire Centre**

Bright, airy and ultra modern, the award-winning Saltire Centre offers quiet and social study areas and workstations.

The Saltire Centre is home to The Base, a one-stop information hub for all your student support needs, and the high-tech library. The five-floor facility offers students:

- 1,800 internet-connected study spaces
- 600-seat learning café
- over 350,000 books and ebooks
- laptop borrowing facility
- free Wi-Fi.

## **GCU: excellence in learning support**

The University has an open-door culture, allowing you to drop in to talk to academics or support staff without an appointment. GCU prides itself in providing excellent student support services, including disability services, a dedicated international student support service and careers help.

## **Learning Development Centres**

Each academic School in the University has a Learning Development Centre, providing students with:

- academic writing support
- Information and Communications Technology (ICT) support
- advice on study skills and other academic guidance.

## **Personal tutorial scheme**

This scheme provides students with a designated academic adviser on commencement of their programme who supervises academic progression and provides guidance throughout their studies.

## **Peer-assisted study support**

Peer-assisted study support aims to help first year students settle into university life, review their academic course content and develop the essential skills needed to study at university.

## **Exchange and study overseas**

As part of their degree, all students have the opportunity to study overseas with our exchange programme. You can spend either a semester or an academic year studying your chosen specialism at universities around the world, visa permitting.





# Life on campus

**Your experience at university will be enhanced by what you do outside of classes. Whether you're catching up with friends over a coffee, de-stressing at a fitness class or joining a new club, the GCU campus is your home-from-home.**

## Students' Association

With its own dedicated building on campus, the Students' Association is the hub of student life at the University and is one of the first places you should visit. The Students' Association runs a Welcome Weekend, combining an exciting entertainment programme with information about the support we offer students. The popular 'Give it a Go' sessions are a great way to sample some activities and make new friends.

Within the Students' Association building you will find:

- games room with Wii consoles and a café
- social space with plasma screens
- 24-hour computer lab.

## Societies

The Students' Association looks after more than 40 clubs or societies, run by student volunteers. Joining a society is a great way to meet new people and learn new skills. We have a wide range of societies you can get involved in, including:

- course based
- culture, faith and liberation groups
- interest, hobby and social
- political
- many international student societies.

The University also has a student magazine and award-winning radio station, which many students are involved in producing.

If there is not a society that matches your interests, we will help you set up your own.

## Sports clubs

The Students' Association sports clubs offer a diverse range of activities from indoor sports to outdoor games and pursuits. They meet weekly, both on and off campus, and also travel all over Scotland for matches and competitions. Sports clubs include:

- badminton
- basketball
- football
- Taekwondo
- tennis
- gymnastics.

## Active Lifestyles programme

The University's Active Lifestyles programme provides students with a fun, friendly and relaxed environment to try out a variety of sporting and fitness activities.

You can attend a class or activity session regularly or as a one off – it's completely flexible. We want you to have a great time, build your fitness, feel better about yourself and learn new skills. Best of all, lots of our activities are completely free of charge.

## Sports facilities

Glasgow Caledonian University has an incredibly vibrant sports scene, much of it centred on the Arc, the University's on-campus health and fitness facility.

Here you will find two sports halls and three spacious gyms with a good selection of exercise machines. The Arc is also home to a range of sports teams and clubs as well as classes offering tuition in activities from aerobics to zumba. There's even a hair salon and beauty therapist on campus.

## Refectory and cafés

GCU's catering facilities have been ranked best in Scotland by international students (ISB survey, 2012). The largest single university facility of its type in Scotland, the refectory serves everything from a healthy breakfast to a hearty lunch at student-friendly prices.

Our learning cyber café, Real@Caledonian, which is located in the same building as the INTO GCU Centre, is an attractive, friendly environment in which to work and relax. The area contains sofas, study desks and computer workstations for 190 students. Computer labs are accessible 24 hours a day so you can work at times that suit you.





# Excellence in student support

**The University's support services for international students have been voted best in Scotland in the 2013 i-graduate International Student Barometer survey.**

## **Student support**

Our International Student Support Service (ISSS) offers free, confidential support and guidance to all international students at GCU. The service provides information and advice in relation to visas and immigration, finance, accommodation, health and working.

We host a welcome programme for all new GCU international students, providing information and support to help students settle into the University and Glasgow, and offer a meet and greet service.

## **GCU mentors**

Our mentoring scheme can help with any queries or issues you might have and can offer reassurance, practical advice, informal support, signposting to support services, or just a friendly ear. Our trained mentors are all current GCU students who can share their knowledge and experience with you to help you settle into university life.

## **Religious provision**

Students of many religious backgrounds and beliefs study at Glasgow Caledonian University. The University's Faith and Belief Centre is a fresh and welcoming space that recognises all faiths and philosophical beliefs for students and staff.

## **The Students' Association**

The Students' Association, which includes an international student representative, represents the needs and interests of all our students at the University. They provide a whole range of services from advice to sports, clubs and societies.

## **Social and cultural events**

A wide range of social and cultural events are organised throughout the year to ensure students have an opportunity to make friends from around the world.

## **Volunteering**

There are many ways to get involved in volunteering within the Students' Association, the University or the local community. All the Students' Association and GCU volunteer opportunities are accredited by the Student Leaders Programme.

## **Employability events**

Employability events created specifically for international students help you source part-time work during your studies and help you prepare for your career.

## **International community**

Students can become a part of our international community at GCU by joining our online social groups. We also have specific groups for new arrivals each term and over the festive break.

## **Scholarships**

The University offers a range of scholarships that international students can apply for.

For further information, visit:

[www.gcu.ac.uk/scholarships](http://www.gcu.ac.uk/scholarships) or  
[www.intohigher.com/gcu/scholarships](http://www.intohigher.com/gcu/scholarships)

## **INTO student support**

For more information on the dedicated support services offered by INTO Glasgow Caledonian University, please see page 48.









# Preparing you for the world of work

**At Glasgow Caledonian University, we equip our students with the skills to excel in their chosen professions and successfully compete in a global marketplace. We achieve this through high-quality, flexible and accessible learning which harnesses the latest learning technologies and academic excellence.**

## Putting employability first

We offer a wide range of programmes, all of which have a strong focus on ensuring that our graduates have the opportunity to enter a successful career in their chosen discipline.

- More than half of our undergraduate programmes offer work placements.
- 43% of GCU's undergraduate programmes are accredited by industry bodies.
- We develop work-related learning scenarios to strengthen students' technical ability.
- GCU programmes are career-focused – graduates are internationally employable and have gained jobs with worldwide blue-chip companies, including Cisco Systems, IBM, Morgan Stanley, Marks & Spencer, Shell and Santander.
- Strong business partnerships and cutting-edge applied research activities ensure that our courses are delivered in line with the needs of industry.
- Our career focus means that more than 96% of graduates are in employment or further study within six months of graduating.

## Career development

The Students' Association plays a huge part in enhancing student employability, running a number of initiatives which have been proven to set their participants apart when it comes to job applications. You could become a class representative, working to improve the learning experience of other students, or hone your communication skills on the student magazine and award-winning radio station.

## Careers advice

Our Careers Service offers a full range of professional support designed to support you in managing your own career development.

You can access a range of services to prepare you for the local and international job market and find out about activities that help you to develop your employability skills and graduate attributes.

You will have access to:

- careers guidance and advice
- information on careers
- volunteering opportunities
- employer events and vacancies
- placement opportunities.

We will enable you to develop:

- a job search strategy
- employability skills and graduate attributes
- effective CVs and applications
- employer and professional body links
- successful interview skills
- your career plan.

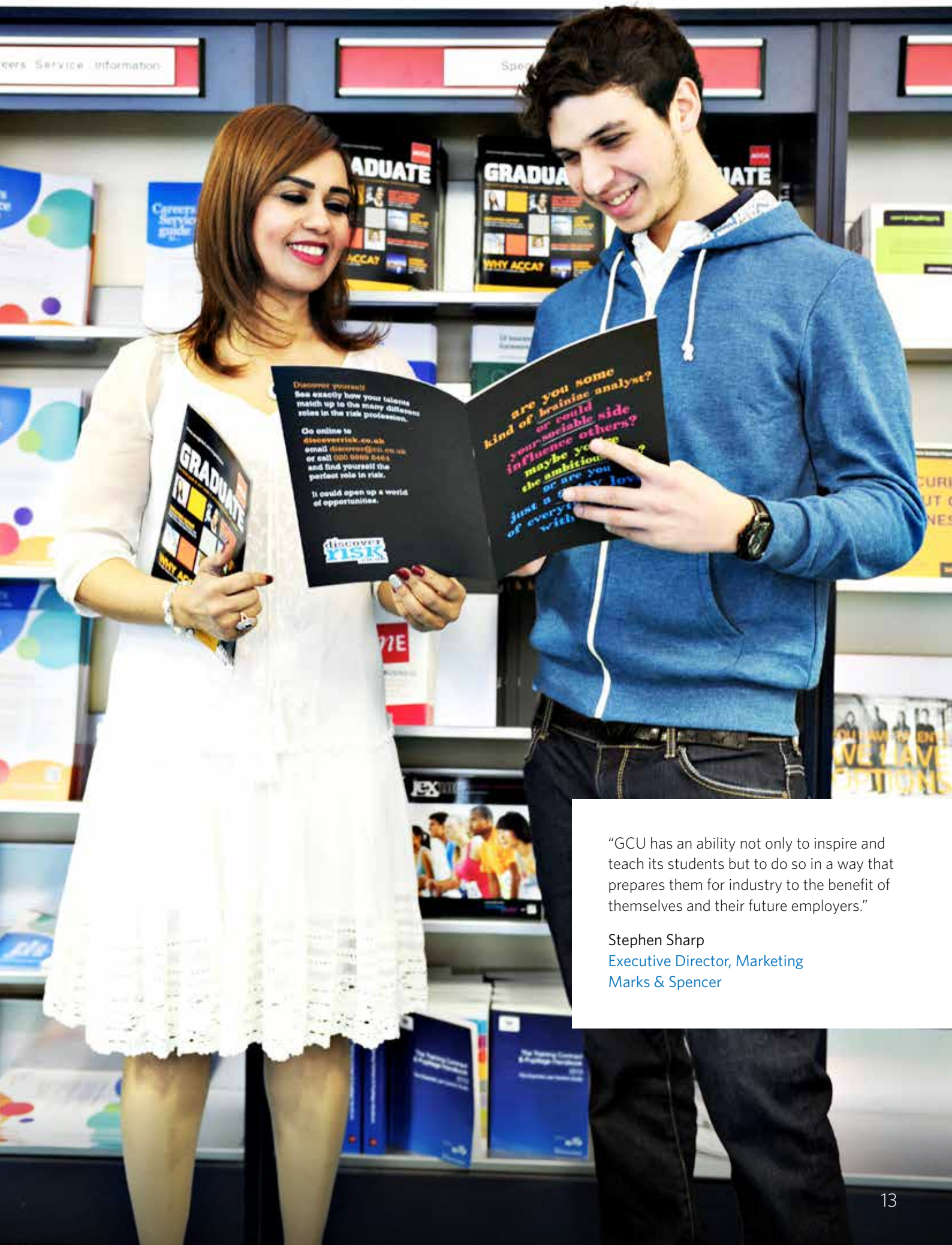
## Contact the Careers Service

T: +44 141 273 1000

[www.gcu.ac.uk/careers](http://www.gcu.ac.uk/careers)

[www.twitter.com/gcucareers](https://www.twitter.com/gcucareers)





"GCU has an ability not only to inspire and teach its students but to do so in a way that prepares them for industry to the benefit of themselves and their future employers."

Stephen Sharp  
Executive Director, Marketing  
Marks & Spencer

# What can I study at GCU?

## How to apply to GCU

Undergraduate applications are made online through UCAS: [www.ucas.ac.uk](http://www.ucas.ac.uk)

Postgraduate applications should be made online at: [www.gcu.ac.uk/study/applyonline](http://www.gcu.ac.uk/study/applyonline)

Alternatively download a postgraduate application form from: [www.gcu.ac.uk/study/postgraduate/howtoapply](http://www.gcu.ac.uk/study/postgraduate/howtoapply)

Completed postgraduate application forms can be posted, faxed or emailed to the International Office.

## Application deadlines

UCAS deadlines apply for undergraduate applications.

There are normally no deadlines for postgraduate applications; however, priority is given to applications received before August for September entry or December for January entry. It is recommended that you apply early to allow time for visa processing.

## Receipt of application

Applicants receive an acknowledgement email which includes a student reference number to be used in all communications.

## Acceptance of offer

To accept an unconditional offer you are required to complete and return the reply slip and pay a deposit.

When we receive the acceptance reply slip and the deposit payment has cleared, you will receive an email confirming your Certificate of Acceptance for Studies (CAS) number and the information you will require to make your visa application.

Undergraduate programmes	UCAS Code	English language requirement (direct entry)	English language requirement (via 3-term International Certificate)	English language requirement (via 3-term International Diploma)	International Certificate progression programme	International Diploma progression programme	English language progression*
Glasgow School for Business and Society							
BA (Hons) Accountancy	N400	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Business (with options)	NN12	6.0	5.0	5.5	YES	YES	YES
BA (Hons) Business Studies	N100	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Fashion Business	JN41	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Finance, Investment and Risk	N390	6.0	5.0	N/A	YES	NO	YES
BA (Hons) International Business	N120	6.0	5.0	N/A	YES	NO	YES
BA (Hons) International Fashion Branding	W2N5	6.0	5.0	N/A	YES	NO	YES
BA (Hons) International Hospitality Management (Year 3 entry only)	N890	6.0	N/A	N/A	NO	NO	YES
BA (Hons) International Tourism Management (Year 3 entry only)	N891	6.0	N/A	N/A	NO	NO	YES
BA (Hons) International Retail Marketing	NN52	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Management (Year 3 entry only)	N200	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Management, Technology and Enterprise (Year 3 entry only)	JN92	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Marketing	N500	6.0	5.0	N/A	YES	NO	YES
BA (Hons) Media and Communication	PP93	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Multimedia Journalism	P500	6.0	N/A	N/A	NO	NO	YES
BA (Hons) Risk Management	N291	6.0	5.0	N/A	YES	NO	YES
BA (Hons) Social Sciences	L000	6.0	N/A	N/A	NO	NO	YES
LLB (Hons) Bachelor of Laws	M114	7.0	N/A	N/A	NO	NO	YES
School of Engineering and Built Environment							
BA (Hons) 3D Computer Animation	G610	6.0	N/A	5.5	NO	YES	YES
BA (Hons) Graphic Design for Digital Media	W290	6.0	N/A	5.5	NO	YES	YES
BEng (Hons)/MEng Mechanical Electronic Systems Engineering	H360/ H361	6.0	5.0	5.5	YES	YES	YES
BEng (Hons)/MEng Computer-Aided Mechanical Engineering	H131/ H132	6.0	5.0	5.5	YES	YES	YES
BEng (Hons) Digital Security, Forensics and Ethical Hacking	I112	6.0	5.0	5.5	YES	YES	YES
BEng (Hons)/MEng Electrical, Electronic and Energy Engineering (subject to approval)	H621	6.0	5.0	5.5	YES	YES	YES
BEng (Hons)/MEng Electrical Power Engineering	H630/ H631	6.0	5.0	5.5	YES	YES	YES
BEng (Hons)/MEng Mechanical and Power Plant Systems	HH32/ HH36	6.0	5.0	5.5	YES	YES	YES
BEng (Hons) Networked Systems Engineering	I120	6.0	5.0	5.5	YES	YES	YES



Undergraduate programmes	UCAS Code	English language requirement (direct entry)	English language requirement (via 3-term International Certificate)	English language requirement (via 3-term International Diploma)	International Certificate progression programme	International Diploma progression programme	English language progression*
BSc (Hons) Interior Design (Year 3 entry only)	W250	6.0	N/A	N/A	NO	NO	YES
BSc (Hons) Building Surveying	K230	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Construction Management	K251	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Cyber Security and Networks	IT21	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Environment Civil Engineering	H220	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Environmental Management	FN82	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Fire Risk Engineering	H121	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Property Management and Valuation	N232	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Quantity Surveying	K240	6.0	5.0	5.5	YES	YES	YES
BSc/BEng (Hons) Building Services Engineering	K242	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Audio Technology with Electronics	J931	6.0	N/A	5.5	NO	YES	YES
BSc (Hons) Audio Technology with Multimedia (Year 3 entry only)	J932	6.0	N/A	5.5	NO	YES	YES
BEng (Hons) Computer and Electronic Systems Engineering (specialist options: Digital Systems; Communications; Robotics and Mechatronics)	UH16	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Computer and Electronic Systems Engineering (specialist options: Software Development; Business Management)	IH17	6.0	5.0	5.5	YES	YES	YES
BA (Hons) Computer Games (Art and Animation)	GW4G	6.0	N/A	5.5	NO	YES	YES
BSc (Hons) Computer Games (Design)	GWK2	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Computer Games (Software Development)	W280	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) IT Management for Business	5C92	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Software Development for Business (subject to approval)	TBC	6.0	5.0	5.5	YES	YES	YES
BSc (Hons) Forensic Investigation	F410	6.0	5.0	5.5	YES	YES	YES
School of Health and Life Sciences							
BSc (Hons) Biomedical Science	B940	7.0	6.0	N/A	YES	NO	YES
BSc (Hons) Cell and Molecular Biology	C760	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Food Bioscience	D611	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Human Biology with Sociology and Psychology	CL03	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Human Biosciences	B120	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Human Nutrition and Dietetics	B400	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Microbiology	C510	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Pharmacology	B210	6.0	5.0	N/A	YES	NO	YES
BSc (Hons) Diagnostic Imaging	B821	7.0	N/A	N/A	NO	NO	YES
Bachelor of Nursing (Adult)	B740	7.0	N/A	N/A	NO	NO	YES
Bachelor of Nursing (Child)	B730	7.0	N/A	N/A	NO	NO	YES
Bachelor of Nursing (Learning Disability)	B761	7.0	N/A	N/A	NO	NO	YES
Bachelor of Nursing (Mental Health)	B760	7.0	N/A	N/A	NO	NO	YES
BA (Hons) Nursing Studies	B700	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Occupational Therapy	B930	7.0	N/A	N/A	NO	NO	YES
BSc Operating Department Practice	B990	7.0	N/A	N/A	NO	NO	YES
BSc Oral Health Science	A990	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Physiotherapy	B160	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Podiatry	B985	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Radiotherapy and Oncology	B822	7.0	N/A	N/A	NO	NO	YES
BA (Hons) Social Work	L500	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Applied Psychology	C800	6.0	N/A	N/A	NO	NO	YES
BSc/BSc (Hons) Psychology with Interactive Entertainment	C8G4	6.0	N/A	N/A	NO	NO	YES
BSc Ophthalmic Dispensing	B502	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Optometry	B510	7.0	N/A	N/A	NO	NO	YES
BSc (Hons) Orthoptics	B520	7.0	N/A	N/A	NO	NO	YES

\* If students have reached academic requirements yet still require English language for direct entry, all GCU undergraduate programmes are available to students. The amount of terms of English required will depend on English level of student.

Postgraduate programmes	English language requirement (direct entry)	English Language requirement (via Grad Dip)	International Graduate Diploma progression programme	English language progression programme*	Available at GCU (Glasgow Campus)	Available at GCU London
School of Engineering and Built Environment						
MA 3D Design for Virtual Entertainments	6.0	5.5	YES	YES	•	
MSc Advanced Computer Networking	6.0	5.5	YES	YES	•	
MSc Applied Instrumentation and Control (Oil and Gas)	6.0	5.5	YES	YES	•	
MSc Applied Instrumentation and Control	6.0	5.5	YES	YES	•	
MSc Building Services Engineering	6.0	5.5	YES	YES	•	
MSc Construction Management	6.0	5.5	YES	YES	•	
MSc Construction Economics	6.0	5.5	YES	YES		•
MA Design Practice and Management	6.0	5.5	YES	YES	•	
MSc Energy and Environmental Management	6.0	5.5	YES	YES	•	
MSc Energy and Environmental Management (Oil and Gas)	6.0	5.5	YES	YES	•	
MSc International Project Management	6.0	5.5	YES	YES	•	
MSc International Project Management (Oil and Gas)	6.0	5.5	YES	YES	•	
MSc Maintenance Management	6.0	5.5	YES	YES	•	
MSc Maintenance Management (Oil and Gas)	6.0	5.5	YES	YES	•	
MSc Mechanical Engineering (with options in Design or Manufacture)	6.0	5.5	YES	YES	•	
MSc Computer Science	6.0	5.5	YES	YES	•	
MSc Digital Forensics	6.0	5.5	YES	YES	•	
MSc Information Technology	6.0	5.5	YES	YES		•
MSc IT Security	6.0	5.5	YES	YES		•
MSc Web Systems Development (.NET)	6.0	5.5	YES	YES	•	
MSc Network Security	6.0	5.5	YES	YES	•	
MSc Particulate Solids Handling (Distance Learning)	6.0	N/A	NO	YES	•	
MSc Quantity Surveying	6.0	5.5	YES	YES	•	
MSc Sustainable Energy Technology	6.0	5.5	YES	YES	•	
MSc Waste Management	6.0	5.5	YES	YES	•	
MSc Advanced Internetwork Engineering	6.0	5.5	YES	YES	•	
MSc Real Estate Management	6.0	5.5	YES	YES	•	
MSc Telecommunications Engineering	6.0	5.5	YES	YES	•	
MSc Electrical and Electronics Engineering	6.0	5.5	YES	YES	•	
Glasgow School for Business and Society						
MSc Accounting and Finance	6.0	5.5	YES	YES	•	•
MSc International Banking, Finance and Risk Management	6.0	5.5	YES	YES	•	•
MA Creative and Cultural Business	6.0	5.5	YES	YES	•	
MSc International Economics and Finance	6.0	5.5	YES	YES	•	•
LLM Global Business Law and Regulation	6.5	N/A	NO	YES	•	
MSc International Operations and Supply Chain Management	6.0	5.5	YES	YES	•	•
MSc Human Resource Management	6.5	5.5	YES	YES	•	
MSc International Business Management	6.0	5.5	YES	YES	•	•
MSc International Development	6.0	5.5	YES	YES	•	
MSc International Events Management	6.0	5.5	YES	YES	•	
MSc International Fashion Marketing	6.0	5.5	YES	YES	•	•
MSc International Human Resource Management	6.0	5.5	YES	YES	•	
MSc International Sports Management	6.0	5.5	YES	YES	•	
MSc International Tourism Management	6.0	5.5	YES	YES	•	
MSc Entrepreneurship	6.0	5.5	YES	YES	•	
MSc Digital Marketing	6.0	5.5	YES	YES	•	•
MSc International Marketing	6.0	5.5	YES	YES	•	•
MBA	6.0	5.5	YES	YES	•	
MA Multimedia Journalism	7.0	6.5	YES	YES	•	
MSc Risk Management	6.0	5.5	YES	YES	•	•



Postgraduate programmes	English language requirement (direct entry)	English Language requirement (via Grad Dip)	International Graduate Diploma progression programme	English language progression programme*	Available at GCU (Glasgow Campus)	Available at GCU London
MSc Brand Management	6.0	5.5	YES	YES		•
MSc Luxury Retail Management	6.0	5.5	YES	YES		•
MBA Luxury Brand Marketing	6.0	5.5	YES	YES		•
MSc Social Enterprise	6.0	N/A	NO	NO	•	
MA Television Fiction Writing	7.0	N/A	YES	YES	•	•
MSc Citizenship and Human Rights	6.0	N/A	NO	NO	•	
MSc International Multimedia Communication	6.0	5.5	YES	YES	•	•
MSc Management	6.0	5.5	YES	YES	•	•
School of Health and Life Sciences						
MSc Advanced Nursing	6.5	N/A	NO	YES	•	
MSc European Midwifery	6.5	N/A	NO	YES	•	
MSc Health and Social Care Education	7.0	N/A	NO	YES	•	
MSc Health and Social Care	6.5	N/A	NO	YES	•	
MSc Midwifery	6.5	N/A	NO	YES	•	
MSc Optimal Heart Failure Care	6.5	N/A	NO	YES	•	
MSc Perinatal Mental Health	6.5	N/A	NO	YES	•	
MSc Public Health	6.0	N/A	NO	YES	•	
MSc Public Health with Social Action	6.0	N/A	NO	YES		•
MSc Sexual Health	6.5	N/A	NO	YES	•	
MSc Social Work (professional qualification route)	7.0	N/A	NO	YES	•	
MSc Telehealthcare	6.0	N/A	NO	YES	•	
MSc Diagnostic Imaging/MSc Radiotherapy and Oncology/MSc Medical Ultrasound	6.5	N/A	NO	YES	•	
MSc Forensic Psychology/MSc Psychology in Forensic Settings	7.0	N/A	NO	YES	•	
MSc Musculoskeletal Physiotherapy	7.0	N/A	NO	YES	•	
MSc Occupational Therapy (pre-registration)	7.0	N/A	NO	YES	•	
MSc Physiotherapy (full-time)	6.5	N/A	NO	YES	•	
MSc Physiotherapy (part-time)	6.5	N/A	NO	YES	•	
MSc Physiotherapy (pre-registration)	7.0	N/A	NO	YES	•	
MSc Podiatric Medicine	6.5	N/A	NO	YES	•	
MSc Theory of Podiatric Surgery	6.5	N/A	NO	YES	•	
D.Psych Counselling Psychology	7.5	N/A	NO	YES	•	
MRes Life Sciences	6.5	N/A	NO	YES	•	
MSc Biomedical Sciences (part-time)	N/A	N/A	N/A	N/A	•	
MSc Biomolecular and Biomedical Sciences	6.0	N/A	NO	YES	•	
MSc Biotechnology	6.0	N/A	NO	YES	•	
MSc Clinical Microbiology	6.0	N/A	NO	YES	•	
MSc Clinical Nutrition and Health	6.5	N/A	NO	YES	•	
MSc Clinical Ophthalmology and Vision Research (themed routes)	6.0	N/A	NO	YES	•	
MSc Diabetes Care and Management	6.0	N/A	NO	YES	•	
PgD Dietetics (pre-registration)	7.0	N/A	NO	YES	•	
MSc Food Bioscience	6.0	N/A	NO	YES	•	
MSc Pharmacology	6.0	N/A	NO	YES	•	

\* If students have reached academic requirements yet still require English language for direct entry, all GCU postgraduate programmes are available to students. The amount of terms of English required will depend on English level of student.

# Experience Glasgow

**Glasgow Caledonian University is at the heart of one of the world's most vibrant and friendliest cities.**

**The city of Glasgow was voted the 12th best place in the world to visit by the New York Times in 2012.**

**Glasgow was named number one destination 'on the rise' by TripAdvisor, the world's largest travel site.**

**The city is ranked among the top 50 student cities in the world (QS Best Student Cities 2012).**

**Glasgow Caledonian University ranked first in Scotland for transport links (ISB survey 2012).**

**Glasgow is one of the UK's least expensive places to live. Accommodation costs are around 45% cheaper than in London and food costs are approximately 25% cheaper.**

## An international city

Glasgow welcomes students, tourists and visitors from all over the world. The city's diverse and multicultural population creates a modern and cosmopolitan atmosphere ideal for international students. The people of Glasgow, known as 'Glaswegians', are famed for their warm attitudes and friendly disposition – attributes which create a wonderfully pleasant environment to live and study in.

With world-class museums and galleries, a wide range of global cuisine and a rich history of international relationships, you can be sure that your time as a student in Glasgow will be a truly international experience.

In 2014 Glasgow is hosting the 20th Commonwealth Games, where 4,500 athletes from across the globe will compete in 17 sports on land, through water and in the air. The Games bring even more international flavour to Glasgow and will leave a lasting sporting legacy.

## A student city

Home to three large universities, Glasgow's diverse student population is around 100,000. The city has plenty to see and do for people of all ages and backgrounds. A fabulous range of shops, cafés, restaurants, bars and clubs suiting all tastes has earned Glasgow a reputation for being one of the best student cities in the world. Despite being Scotland's largest city, the centre is compact and easy to explore with all amenities within easy reach of the GCU campus.

The University has on several occasions been ranked as one of the top international student experiences in the UK by the ISB survey.

## A city of culture

Glasgow is one of Europe's most exciting cities. A former European City of Culture and currently a UNESCO City of Music, the former industrial powerhouse has blossomed into a major cultural capital.

The city's reputation for fun and friendliness is reflected in its annual calendar of festivals, exhibitions and events. Hogmanay, the Scots world-famous New Year celebrations, closes out the year and welcomes in the next 12 months of festivities including celebrations of Celtic folk music, film, comedy, books, art, Shakespeare, food, piping and world music, to name but a few.

## Things to do in Glasgow

- Go shopping! Glasgow is the second-largest retail centre in the UK.
- Visit one of the city's 13 free museums.
- Experience a fine art collection in one of the city's many galleries.
- Watch a sporting event at Hampden Park Stadium.
- Enjoy a famous band at one of the city's many music venues.
- Admire the elegant 'Glasgow style' architecture across the city.
- Visit one of the city's 80 parks.
- Join in the festival fun - Glasgow hosts at least one festival a month, from Celtic music to film, comedy and piping.
- Dine in one of the city's many hundreds of eateries, which offer cuisine from all over the world.

For more information on Glasgow, visit: [www.seeglasgow.com](http://www.seeglasgow.com)







# The land of opportunity

**Scotland's spectacular landscapes with mountains and lochs are unrivalled, making it one of the most beautiful places on earth.**

**With so much open space, Scotland offers a wide range of outdoor activities, including skiing, snowboarding, abseiling, hill walking, diving, sailing and rafting.**

**The birthplace of golf, Scotland's courses such as St Andrews, Royal Troon and Turnberry are considered among the best in the world.**

## Exploring Scotland

Every year, more than 30,000 international students from 180 countries choose Scotland for their UK education. With a population of more than five million people, Scotland retains a culture that is distinct and separate from the rest of the British Isles.

A major tourist destination, more than 16 million tourists holiday in Scotland each year, and an average of 47 million visits are made to its major attractions, which include historic and cosmopolitan cities, breathtaking beaches and some of the most beautiful countryside in the world.

Beyond the city of Glasgow lies a country of spectacular scenery, rousing traditions and high-octane activities. Within 30 minutes' drive of Glasgow is the beautiful Loch Lomond and Trossachs National Park featuring 720 square miles of terrain that is perfect for walking, cycling and boating.

About an hour away from Glasgow is the capital city, Edinburgh, famous for its picturesque, medieval and Georgian architecture, and the annual Edinburgh Festival, the world's largest arts festival.

There's so much to see in Scotland, and Glasgow's location at the heart of the country means that many international students take the opportunity to tour when they have time off from their studies.

## UK and Europe

Scotland is also ideally located for visiting other interesting destinations. London is just over an hour away by plane, and there are regular low cost flights from Glasgow to major European cities, such as Paris, Dublin, Berlin, Rome and Amsterdam.

For more information on everything Scotland has to offer, visit: [www.visitscotland.com](http://www.visitscotland.com)





With its jam-packed schedule of world-class events and stunning scenery, Scotland has been voted the third best country in the world to visit in 2014 by Lonely Planet.



"Greetings from Glasgow and a very warm welcome from all of us at INTO Glasgow Caledonian University. INTO GCU is at the heart of the University's campus – itself right at the centre of Scotland's most dynamic city and a centre of excellence in the application of learning skills. Glasgow is home to students from around the world, a friendly and welcoming city with its own unique style and humour. The Scottish education system has been the model for those in Canada, Australia and much of the USA: you couldn't choose a better place to study. Whether you are coming to INTO Glasgow Caledonian University to improve your English or for undergraduate or postgraduate study, you can be sure of two things: the highest quality of academic provision and support to help you achieve your ambition, and the warmest of Scottish welcomes."

Brenda McMahon  
Centre Director  
INTO Glasgow Caledonian University

# Study in the heart of the University campus

**Our INTO Centre is located on the Glasgow Caledonian University campus, in the heart of Glasgow city centre. Everything in the INTO Centre has been developed with you, the student, in mind. We combine exceptional learning facilities with highly committed teachers and lecturers and dedicated support staff to give you an exceptional student experience. Studying on the University campus means you have access to the best learning and recreation facilities to prepare you for life at university and beyond.**

## The INTO GCU Centre

The Centre offers flexible learning spaces to mirror university-style teaching which includes lectures, practical sessions, seminars, tutorials, supported private study and e-learning.

## State-of-the-art facilities

The Centre provides comfortably furnished classrooms equipped with state-of-the-art teaching technology. The modern facilities include:

- suite of teaching rooms
- student support services
- access to the University's virtual learning environment
- state-of-the-art audio visual facilities
- student support facilities and counselling rooms
- flexible spaces for meeting and socialising
- wireless internet throughout
- a large student reception area.

## E-learning facilities

All students have access to GCU Learn, the University's virtual learning environment, to download lecture notes and other useful course content, as well as taking part in online discussions with teachers and classmates.

## INTO GCU IELTS testing centre

INTO GCU is an examination centre for the International English Language Testing System (IELTS). There are a wide range of test dates available throughout the year.

For further details, visit: [www.gcu.ac.uk/IELTS](http://www.gcu.ac.uk/IELTS)

## On campus

The Centre is located at the heart of the Glasgow Caledonian University campus, which is just minutes on foot from the attractions and amenities of Glasgow city centre. As an INTO student, you benefit from the University's impressive facilities, including the award-winning Saltire Centre and library, the Arc sports and recreation centre, Students' Association and numerous cafés.







"I would recommend INTO GCU to all international students as I think they would love studying here. My writing, listening and speaking skills have all improved. My communication skills have improved significantly. Choosing to study at INTO GCU is the best decision I've made."

Chineye Ochuba, Nigeria  
International Certificate of  
Higher Education in Business and  
Management | Grade: 68%  
Now studying BA (Hons)  
Finance, Investment and Risk at  
Glasgow Caledonian University

# Your best route to university success

**In 2012-2013, over 170 students successfully completed a programme at the INTO GCU Centre and progressed to a programme at Glasgow Caledonian University.**

98% of students who successfully completed an academic preparation programme at INTO Glasgow Caledonian University progressed to a degree programme at a UK university.

The tables opposite highlight the results of some of our top students who have progressed to a programme at Glasgow Caledonian University.



### Top International Certificate of Higher Education students

Destination degree	Student name	Country	Academic grade
BSc (Hons) Quantity Surveying	Regina Yee Ping LIM	Malaysia	86%
BEng (Hons) Mechanical Electronic Systems Engineering	Mercy Amadi-Koko ASIN	Nigeria	84%
BSc (Hons) Computer Games (Software Development)	TANG King Seung	Hong Kong	81%
BEng (Hons) Computer Aided Mechanical Engineering	Goodness Uche WONDAH	Nigeria	80%
BSc (Hons) Property Management and Valuation	Nazrim Bin NOORDIN	Malaysia	79%
BEng (Hons) Computer Aided Mechanical Engineering	Salman MURTAZA	Pakistan	79%
BSc (Hons) Quantity Surveying	Shui Hui NG	Malaysia	78%
BSc (Hons) Environmental Civil Engineering	Muhammad Salman MISRI	Pakistan	78%
BSc (Hons) Biomedical Science	Charity Anita OHIA	Nigeria	76%
BSc (Hons) Biomedical Science	Igbanam Michael URANGIKOR	Nigeria	76%
BEng (Hons) Electrical Power Engineering	Moses Uche OGBA	Nigeria	74%
BEng (Hons) Mechanical Engineering	Liang Jie OOI	Malaysia	73%
BSc (Hons) Computer Games Design	Maram ALIM	Saudi Arabia	73%
BSc (Hons) Quantity Surveying	Michael Keu Kiong TIEW	Malaysia	72%
BSc (Hons) Environmental Civil Engineering	Ket Xuan LENG	Malaysia	70%

### Top International Diploma of Higher Education students

Destination degree	Student name	Country	Academic grade
BA (Hons) Business	Isatou NYASSI	The Gambia	68%
BA (Hons) Business	Marie Therese CEESAY	The Gambia	66%
BA (Hons) Business	HAI Chap Fat	Hong Kong	64%
BA (Hons) Business	PAN Luxuan	China	61%
BA (Hons) Business	Grigory PECHURIN	Russia	61%

### Top International Graduate Diploma of Higher Education students

Destination degree	Student name	Country	Academic grade
MSc Marketing	Hung Hsia Susana TIEW	Thailand	66%
MSc Financial Services, Risk and Operations	CHEN Zheyang	China	66%
MSc International Business	HAO Jialin	China	65%
MSc Management	Nada Yosuf Al QORASHI	Saudi Arabia	65%
MSc Banking, Finance and Risk Management	Debbie Yee Ting LIM	Malaysia	65%
MSc Marketing	Hadyjatou Hydara SANYANG	The Gambia	65%
MBA	Saikou SANNEH	The Gambia	64%
MSc International Events Management	Warangkana MASANGA	Thailand	62%
MSc International Fashion Marketing	HU Jijun	China	62%
MSc International Events Management	Mehr-Un-NISA	Pakistan	61%



"INTO GCU helped me to improve my English language skills and also helped me to build my confidence. Studying at INTO GCU enabled me to feel confident when talking to native English speakers and approaching new challenges. INTO GCU also helped me to structure my essays and taught me how to reference."

Ibrahim Al Ghamdi, Saudi Arabia

Pre-sessional English | Graduated from MSc International Human Resource Management at Glasgow Caledonian University in 2013  
Prize-winner for the best Master's dissertation

# University preparation courses for international students

**INTO Glasgow Caledonian University offers a wide range of academic programmes and English language courses designed specifically for international students. The courses help you to study at Glasgow Caledonian University and adapt to living and studying in a UK university environment.**

INTO course	Start dates	Length	English language requirement*	Progression options
International Certificate of Higher Education (Foundation)	Mar, Jun, Sep and Jan	3, 4 or 5 terms	From IELTS 4.0 to IELTS 5.0 or equivalent depending on course length	Year 2 undergraduate degree
International Diploma of Higher Education	Mar, Jun, Sep and Jan	3, 4 or 5 terms	From IELTS 4.5 to IELTS 5.5 or equivalent depending on course length	Year 3 undergraduate degree
International Graduate Diploma of Higher Education	Mar, Jun, Sep and Jan	2, 3 or 4 terms	IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent  Students with IELTS 4.5 (with a minimum of 4.5 in two subskills) or IELTS 5.0 (with a minimum of 5.0 in two subskills) may be eligible to apply for the standard or intensive International Graduate Diploma with Pre-session English	Master's degree
English for University Study	Sep, Jan, Mar and Jun	Minimum of 1 term	From IELTS 3.0 or equivalent	Any INTO GCU academic programme or University degree
Pre-session English	Jun, Jul, Oct and Nov	6 or 10 weeks	From IELTS 5.0 (with a minimum of 4.5 in all subskills) or equivalent	University degree

\* The above information is only a guide. Depending on the course, in addition to meeting the overall IELTS requirement you may need to achieve specific scores in specified subskills. Please see the relevant course page for full details.



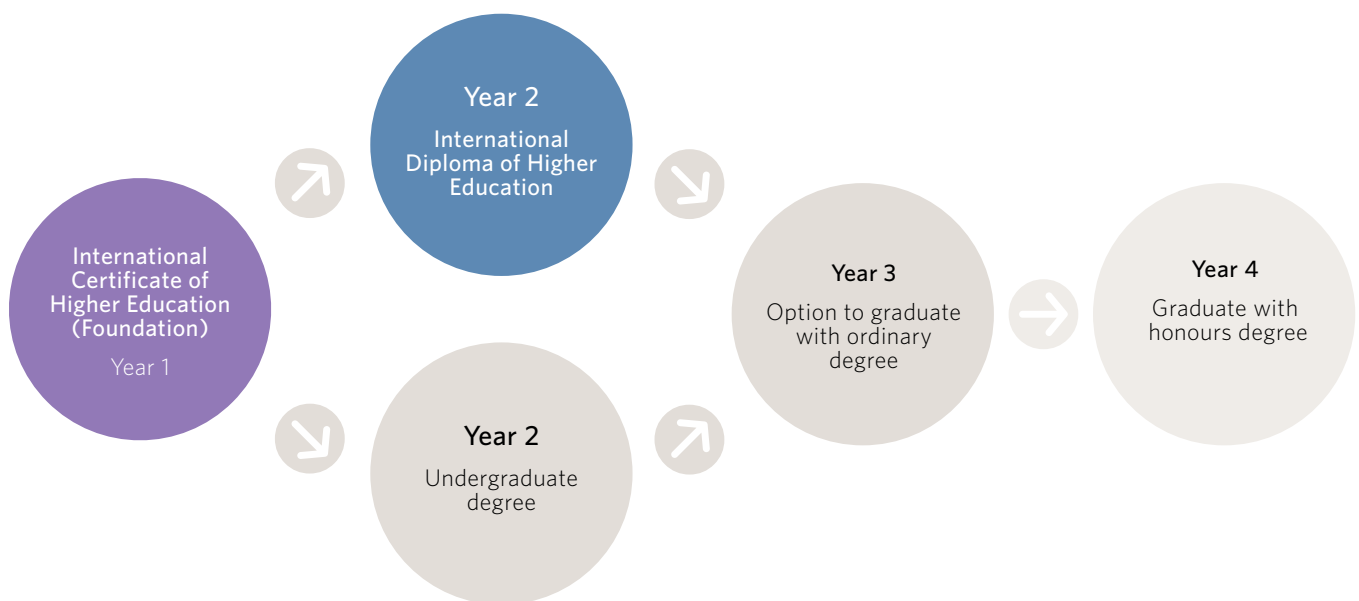
“INTO Glasgow Caledonian University is located in the heart of the University providing an excellent on-campus setting for international students. The smaller class sizes at INTO ensure that students are fully supported by our highly qualified, experienced staff in an intensive learning environment. The diverse mix of nationalities at INTO Glasgow Caledonian University enables students to develop their English language skills and academic knowledge effectively, providing a positive learning experience.”

**Ian Butchart**  
Academic Director  
INTO Glasgow Caledonian University

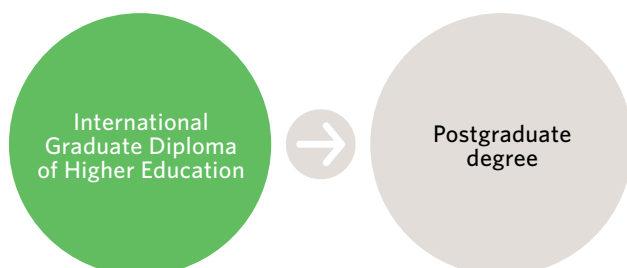


Whatever your academic ambitions, our university-accredited academic preparation will help you make the transition to the UK education system and progress to your chosen degree at Glasgow Caledonian University. If you do not meet the minimum English language requirements, we offer a range of English language courses to prepare you for university study.

Pathway to undergraduate study



Pathway to postgraduate study



# International Certificate of Higher Education (Foundation)

**The International Certificate of Higher Education programme (previously known as Foundation) prepares you for entry to year two of an undergraduate degree at Glasgow Caledonian University. The programme has three pathways: Business and Management; Computing, Engineering and Built Environment; and Science.**

## What is the International Certificate of Higher Education programme?

This programme ensures that you meet the English language and academic entry requirements for second-year entry to Glasgow Caledonian University.

In Scotland, INTO academic preparation programmes count directly towards your degree, meaning it is possible to graduate with an ordinary degree after just two further years of study following the International Certificate of Higher Education – a great opportunity to get a head start in your career. The programme also prepares you for direct entry to year one of some UK universities.

In some cases, you can also use the International Certificate of Higher Education as a conversion course to change your specialist subject.

## What is special about the programme?

The programme provides you with:

- a first-year Scottish undergraduate degree programme equivalent qualification
- direct entry to the second year of undergraduate study
- full university status
- a quality-assured university programme
- a campus-based programme with access to university facilities
- a conditional offer of a place on an undergraduate degree at Glasgow Caledonian University
- guaranteed university placement for all successful students
- multiple start dates
- the highest levels of pastoral care and support.

## What if I do not meet the minimum English language requirements?

Lasting four or five terms, the Extended International Certificate incorporates one or two terms of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than two terms of English in order to reach the level necessary for academic study, you should apply for English for University Study.

Please see page 44 for course details.

“The learning environment at INTO Glasgow Caledonian University is amazing. INTO GCU fulfils the demands and desires of every international student. The teachers and staff are all very supportive and take time to speak to every student individually to discuss their progress and give advice on how to improve particular skills.”

Muhammad Salman Misri, Pakistan  
International Certificate of Higher  
Education in Engineering  
Grade: 78% | Now studying  
BSc (Hons) Environmental  
Civil Engineering at Glasgow  
Caledonian University





## How is the programme validated?

The programme is quality-assured by Glasgow Caledonian University. Successful completion leads to the award of the Glasgow Caledonian University International Certificate of Higher Education (valid within the Scottish Credit Qualifications Framework), which is welcomed as an entry qualification for second-year entry to comparable degrees at other institutions in Scotland. You will also be eligible to apply for first-year entry to UK universities.

## Key features

### Academic content

Around two-thirds of the programme is devoted to academic modules from your own subject area, supported by tuition in English language, academic English, and general study skills including ICT.

### English language support

Academic English is at the core of the programme and covers reading, writing, listening and speaking. You will be internally assessed but also have the option of taking the IELTS test.

## Study skills

An essential preparation for university, the Study Skills module will help you work in groups, present ideas, manage your time, conduct research, write lecture notes, organise the content of essays and dissertations, and understand how to evaluate your own work.

## Assessment

Module credits count towards your degree and grades from the programme help the University determine whether you meet the specified progression grades for direct entry to your chosen degree programme.

Assessment is both formal and informal. Informally you will receive advice and feedback throughout your programme from your teachers. You will also be assessed by a combination of examinations at the end of each semester, and coursework which may include written assignments, reports, practical exercises, a design portfolio, group and individual research projects, presentations and problem-solving exercises.

## Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans. We will also help with your application and arrange visits to your academic School so that you can learn more about your chosen degree programme.

## Extensive choice of degrees

You can choose from pathways leading to degrees in popular subject areas including: biomedical sciences; building surveying; computer games design; digital systems engineering; electrical power engineering; finance; international fashion branding; international business; pharmacology; property management; robotic and mechatronic systems; risk management; web systems development and many more.

## Assured progression to Glasgow Caledonian University

Assured progression to the second year of a degree programme at Glasgow Caledonian University is subject to:

- successfully completing the International Certificate programme at the levels specified by the University
- achieving a proficiency in English equivalent to IELTS 6.0 or above.

For further details about the individual progression grades required for assured progression to Glasgow Caledonian University, please refer to page 31 of this brochure.

## Key course facts

<p><b>Start date</b></p> <p>March, June, September and January</p> <p><b>Programme dates</b></p> <p>Mon 24 Mar 2014–Fri 05 Jun 2015 (5 term) Mon 16 Jun 2014–Fri 21 Aug 2015 (5 term) Mon 16 Jun 2014–Fri 05 Jun 2015 (4 term) Mon 22 Sep 2014–Fri 21 Aug 2015 (4 term) Mon 08 Sep 2014–Fri 05 Jun 2015 (3 term) Mon 05 Jan 2015–Fri 21 Aug 2015 (3 term)</p> <p><b>Programme length</b></p> <p>Five terms or approximately 15 months Four terms or approximately 12 months Three terms or approximately 9 months</p> <p><b>Class hours</b></p> <p>Average of 21 hours per week</p> <p><b>Academic entry requirements</b></p> <p>Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades.</p>	<p><b>English language entry requirement</b></p> <p>Five term: IELTS 4.0 or equivalent. Four term: IELTS 4.5 or equivalent. Three term: IELTS 5.0 (with a minimum of 4.5 in writing) or equivalent. The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.</p> <p><b>Age requirement</b></p> <p>17 years and above*</p> <p><b>Tuition fees</b></p> <table><tr><td>March start (5 term)</td><td>£18,850</td></tr><tr><td>June start (5 term)</td><td>£19,000</td></tr><tr><td>June start (4 term)</td><td>£15,050</td></tr><tr><td>September start (4 term)</td><td>£15,200</td></tr><tr><td>September and January start (3 term)</td><td>£11,250</td></tr></table> <p><b>International Certificate of Higher Education in Science</b></p> <table><tr><td>March start (5 term)</td><td>£20,850</td></tr><tr><td>June start (5 term)</td><td>£21,000</td></tr><tr><td>June start (4 term)</td><td>£17,050</td></tr><tr><td>September start (4 term)</td><td>£17,200</td></tr><tr><td>September and January start (3 term)</td><td>£13,250</td></tr></table>	March start (5 term)	£18,850	June start (5 term)	£19,000	June start (4 term)	£15,050	September start (4 term)	£15,200	September and January start (3 term)	£11,250	March start (5 term)	£20,850	June start (5 term)	£21,000	June start (4 term)	£17,050	September start (4 term)	£17,200	September and January start (3 term)	£13,250	<p><b>Tuition fees do not include:</b></p> <ul style="list-style-type: none"><li>• enrolment fee: an additional charge of £150 per academic programme (to be charged upon confirmation)</li><li>• textbooks and other learning materials: an additional cost in the region of £170 per academic course (3 term), £230 per academic course (4 term), £290 per academic course (5 term)</li><li>• an additional £325 per year to cover the use of laboratory facilities (only applicable to science based courses).</li></ul> <p>For further guidance please check with the Centre's Admissions Office or your education counsellor.</p> <p>*All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course. In exceptional circumstances, students of 16 years old will be considered.</p>
March start (5 term)	£18,850																					
June start (5 term)	£19,000																					
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## International Certificate of Higher Education pathways

International Certificate of Higher Education in Business and Management		
Core modules	Specialist subject areas	Progression to year two of an undergraduate degree in the following areas:
<ul style="list-style-type: none"> <li>English for Academic Purposes and Study Skills, including ICT</li> </ul>	<p>All required:</p> <ul style="list-style-type: none"> <li>Information for Business and Management</li> <li>Introduction to Financial Analysis</li> <li>Introduction to Economic Analysis</li> <li>International Business: Global Context and Management.</li> </ul> <p>Choose two subject areas from the options below:</p> <ul style="list-style-type: none"> <li>Conceptualising Cultural Environments.</li> <li>Financial and Economic Analysis</li> <li>Introduction to Financial Services</li> <li>Marketing and Communications</li> </ul> <p>Please note choices available will depend on destination degree.</p>	<ul style="list-style-type: none"> <li>BA (Hons) Business with Economics</li> <li>BA (Hons) Business with Enterprise</li> <li>BA (Hons) Business with Events Management</li> <li>BA (Hons) Business with Financial Management</li> <li>BA (Hons) Business with Financial Services</li> <li>BA (Hons) Business with Human Resource Management</li> <li>BA (Hons) Business with Management</li> <li>BA (Hons) Business with Marketing</li> <li>BA (Hons) Business with Operations Management</li> <li>BA (Hons) Business with Risk Management</li> <li>BA (Hons) Business with Sports Management</li> <li>BA (Hons) Business with Technology Management</li> <li>BA (Hons) Business with Tourism</li> <li>BA (Hons) Finance, Investment and Risk</li> <li>BA (Hons) International Business</li> <li>BA (Hons) International Fashion Branding</li> <li>BA (Hons) Marketing</li> <li>BA (Hons) Risk Management.</li> </ul>

International Certificate of Higher Education in Computing, Engineering and Built Environment		
Core modules	Specialist subject areas	Progression to year two of an undergraduate degree in the following areas:
<ul style="list-style-type: none"> <li>English for Academic Purposes and Study Skills, including ICT</li> </ul>	<ul style="list-style-type: none"> <li>Building Performance</li> <li>Construction Measurement and Cost</li> <li>Construction Technology</li> <li>Electronic and Electrical Principles</li> <li>Foundation Mathematics</li> <li>Introduction to Computer Systems Development</li> <li>Introduction to Database Development</li> <li>Introduction to Software Development</li> <li>Introduction to Web Development</li> <li>Mathematics for Technology</li> <li>Mechanical Principles</li> </ul>	<ul style="list-style-type: none"> <li>BSc (Hons) Computer Games (Software Development)</li> <li>BSc (Hons) Computer Games (Design)</li> <li>BSc (Hons) IT Management for Business</li> <li>BSc (Hons) Software Development for Business</li> <li>BSc (Hons) Building Surveying</li> <li>BSc (Hons) Construction Management</li> <li>BSc (Hons) Environmental Management</li> <li>BSc (Hons) Property Management and Valuation</li> <li>BSc (Hons) Quantity Surveying</li> <li>BSc (Hons)/BEng (Hons) Building Services Engineering</li> <li>BEng (Hons) Computer Aided Mechanical Engineering</li> <li>BSc (Hons) Cyber Security and Networks</li> <li>BEng (Hons) Digital Security, Forensics and Ethical Hacking</li> <li>BEng (Hons) Electrical, Electronic and Energy Engineering</li> <li>BEng (Hons) Electrical Power Engineering</li> <li>BSc (Hons) Environmental Civil Engineering</li> <li>BSc (Hons) Fire Risk Engineering</li> <li>BSc (Hons) Forensic Investigation</li> <li>BEng (Hons) Computer and Electronic Systems Engineering (specialist options: Digital Systems; Communications; Robotics and Mechatronics)</li> <li>BSc (Hons) Computer and Electronic Systems Engineering (specialist options: Software Development; Business Management)</li> <li>BEng (Hons) Mechanical Electronic Systems Engineering</li> <li>BEng (Hons) Mechanical Power Plant Systems</li> <li>BEng (Hons) Networked Systems Engineering.</li> </ul>

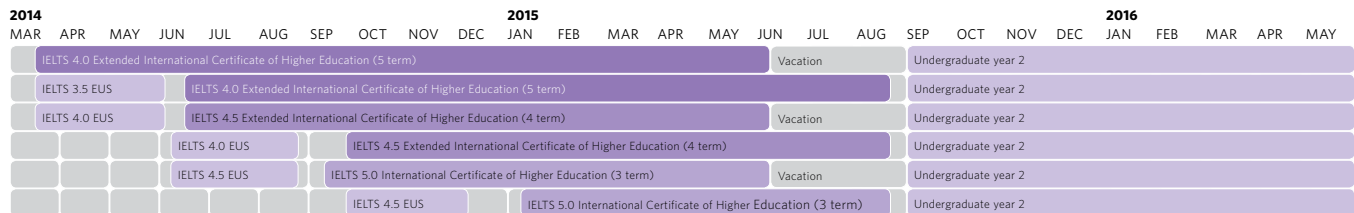
International Certificate of Higher Education in Science		
Core modules	Specialist subject areas	Progression to year two of an undergraduate degree in the following areas:
<ul style="list-style-type: none"> <li>English for Academic Purposes and Study Skills, including ICT</li> </ul>	<ul style="list-style-type: none"> <li>Cells and Biomolecules</li> <li>Chemistry</li> <li>Introduction to Genetics</li> <li>Mathematics and Statistics of Experimentation</li> <li>Physiology</li> <li>Practical Skills for Biosciences 1 and 2</li> </ul>	<ul style="list-style-type: none"> <li>BSc (Hons) Biomedical Science*</li> <li>BSc (Hons) Cell and Molecular Biology</li> <li>BSc (Hons) Food Biosciences</li> <li>BSc (Hons) Human Biology with Sociology and Psychology</li> <li>BSc (Hons) Human Biosciences</li> <li>BSc (Hons) Microbiology</li> <li>BSc (Hons) Pharmacology.</li> </ul>

\*Students progressing to BSc (Hons) Biomedical Science require IELTS 7.0 or equivalent for International Certificate of Higher Education in Science.



## Recommended study plan and progression routes

If you meet the programme's academic entry requirements but do not meet the minimum English language requirement you may be eligible to apply for an Extended International Certificate programme, which includes additional English language preparation. Examples of the combined programmes are set out below.



EUS: English for University Study.

## International Certificate of Higher Education progression

Progression to year two at Glasgow Caledonian University is conditional upon students successfully completing their International Certificate and achieving the appropriate grades. The University reserves the right to withdraw or change degree programmes as required.

Pathway	English level required	Pass grade	Progression grade required
Business and Management	IELTS 6.0 equivalent	40%	50%
Computing, Engineering and Built Environment	IELTS 6.0 equivalent	40%	50%
Science	IELTS 6.0 equivalent	40%	50%

## Module descriptions

Core subject areas (all pathways)

English for Academic Purposes  
and Study Skills (including ICT)

This module is designed to help you develop the skills and confidence in academic English for university study. You will study reading techniques and writing styles as well as developing your note taking and presentation skills. Additionally, you will learn how to use dictionaries and other study aids. You will take 40 or 50 credits in English for Academic Purposes (EAP) depending on your chosen degree programme.

### Specialist subject areas for pathway in Business and Management

## Conceptualising Cultural Environments

This module explores the historical and contemporary forces central to the modern 'cultural economy', which comprises the fields of sport, events, tourism and media. You will learn about the factors that have driven the production, consumption and regulation of modern cultural economies and the issues and challenges that face them.

## Financial and Economic Analysis

This module explores the central role of accounting and economic information in the financial process. You will learn about how financial and economic analysis is used by financial advisers, investors, insurers and risk managers among others.

## Information for Business and Management

This module covers the processes associated with the transfer of data, and the importance of information analysis in supporting management decision making. You will also learn how to gather and sort basic data sets, and study data-organising software packages from the Microsoft Office suite.

International Business  
Global Context and Management

This module develops your understanding of business activities that cross national boundaries. You will explore general concepts and issues prior to consideration of trends in relevant phenomena such as foreign direct investment and international trade. Environmental variables and multinational corporations will also be covered, as well as the ways that cultural and social differences affect the operation of transnational businesses.

## Introduction to Economic Analysis

An introduction to the major factors influencing the ways businesses function in a mixed-market economy. On completion, students will be able to identify and analyse a host of contemporary business issues.

## Introduction to Financial Analysis

In this module you will explore the vital role of financial information in the management process. You will learn about the use of financial information in management, focusing on theory rather than your practical accounting skills.

## Introduction to Financial Services

This module introduces you to the UK's financial services sector and covers personal finance, corporate finance and investment, banking, and international finance and risk. The module will also examine current issues affecting financial services in the UK and beyond.

## Marketing and Communications

You will explore the fundamental principles of marketing, and the central role the consumer plays within different marketing strategies. This will cover key marketing decision areas and the challenges that marketers face in the 21st century. An emphasis will also be placed on interpersonal and cultural communications within marketing.

### Specialist subject areas for pathways in Computing, Engineering and Built Environment

In this pathway you will cover a range of areas in computing, engineering or built environment. This will depend on your chosen progression degree.

#### Building Performance (Built Environment)

This subject area explores the primary thermal and physical aspects of buildings, including the methodology behind the composition and physical structure of building materials. The performance requirements for building materials and components are also covered.

#### Construction Measurement and Cost (Built Environment)

You will learn about the use of elementary measurement techniques, including standard methods of measurement of simple structures, along with the use of forecasting in construction costing.

#### Construction Technology (Built Environment)

Construction Technology provides an introduction to low-rise building construction covering services; the identification of external and internal components; the application of construction principles in design; and the interpretation of construction and services drawings.

#### Electronic and Electrical Principles (Engineering)

By studying Foundation Electronics the main purpose is to develop your understanding of the basic concepts and principles of electronic and electrical engineering. You will then apply these principles to engineering problems required for initial design activities. AC/DC circuit analysis, electric and magnetic field theory and an introduction to analogue and digital electronics will all be covered.

#### Foundation Mathematics (Computing, Engineering and Built Environment only)

You will be provided with a grounding in a range of mathematical topics at foundation level including algebraic manipulation; geometry; trigonometry; differential calculus and integral calculus.

#### Introduction to Computer Systems Development (Computing and Engineering)

This module provides a basic introduction to functional and non-functional requirements capture and Use Case modelling. It also highlights the stages in the development of, and typical deployment architectures for computer systems. On completion of this module, students should be able to: explain the need, when undertaking computer systems development, to capture and document both functional and non-functional requirements and the purpose of Use Case modelling; describe the process of software development and the disciplines involved such as analysis, design and test; and define the key hardware and software architectures used to provide computer system functionality.

#### Introduction to Database Development (Computing)

This module gives you an introduction to database technologies including basic Relational Data Modelling, and simple data querying. You will develop and query a simple database which provides a specific functional element of an information system.

#### Introduction to Software Development (Computing and Engineering)

You will gain a grounding in the principles and practice of object-orientated programming, including simple data types and programming structures. This subject area introduces the development process of software design, coding and testing, using an appropriately high level language, and will enable you to develop, implement and test software algorithms.

#### Introduction to Web Development (Computing)

You will be provided with an introduction to the architecture of the web, and the development of web pages with XHTML and Cascading Style Sheets (CSS). You will explore the fundamental principles and concepts of the internet, client server and web architecture, XHTML and forms, and the concepts and application of the CSS language.

#### Mathematics for Technology (Computing, Engineering and Built Environment only)

You will be introduced to a range of mathematical topics including algebraic manipulation; trigonometry; matrices; vectors; complex numbers; differential and integral calculus; elementary differential equations and basic statistical techniques.

#### Mechanical Principles (Engineering)

The initial aim of mechanical principles is to provide you with a basic knowledge of the science and principles of mechanical engineering. You will then apply what you learn to the design and analysis of engineering components such as thermofluid systems.

### Core subject areas for pathways in Science

#### Cells and Biomolecules

This module sets out to develop an understanding of the structure and function of biomolecules and the way that they interact in cellular processes. It introduces the structures and functions of carbohydrates, lipids, nucleic acids and proteins and studies the role of these biomolecules, enzymes and energy in cellular processes such as glycolysis, fermentation, cellular respiration, b-oxidation and photosynthesis.

#### Chemistry

The aim is to provide the student with a sound knowledge of chemistry fundamentals on which they can build in later years of the programme. Students will begin with a study of the concepts of atomic and molecular structures, and continue to examine the stoichiometry, kinetics and mechanisms of reaction. Other topics covered include organic functional group reactions, the stereochemistry of simple organic molecules and chemical equilibria.

#### Introduction to Genetics

This module considers structure and synthesis of DNA, RNA and proteins; chromosome structure, Mendelian genetics and inherited human disorders; and introduction to molecular biology.

#### Mathematics and Statistics of Experimentation

This module is designed to provide a basic introduction to the theory and application of mathematical and statistical methods within the biological sciences. Practical statistical work will be carried out using an appropriate statistical package.

#### Physiology

This module considers various regulatory mechanisms that underpin key activities of major body systems. This is followed by a more detailed study of physiological detection and control systems: endocrine and reproductive physiology, the nervous system and the special senses, and nerve-muscle physiology.

#### Practical Skills for Biosciences 1

The module will introduce students to the Departmental and University Health and Safety Policies, risk assessment, the control of substances hazardous to health (COSHH), and good laboratory practice. A range of specific practical/laboratory skills such as microscopy, pipetting, spectrophotometry and physiological measurement will be introduced and developed with emphasis on ensuring students gain a basic level of competence in these skills.

#### Practical Skills for Biosciences 2

Practical skills such as solution preparation, spectrophotometry, calibration curve preparation, assay techniques, separation techniques (TLC, column chromatography and gel electrophoresis), and basic molecular biology and enzyme kinetics techniques will be developed to ensure students gain competence in these skills.



"The atmosphere at INTO Glasgow Caledonian University is fantastic. Staff and students are always friendly and smiling. The facilities in the Centre and in the University are very modern. Everything you need is on campus; you can buy food, stationery, study in lots of different environments and go to the gym on campus."

Nazrim Bin Noordin, Malaysia  
International Certificate of Higher  
Education in Built Environment  
Grade: 79% | Now studying BSc  
(Hons) Property Management  
and Valuation at Glasgow  
Caledonian University



"INTO Glasgow Caledonian University has fantastic learning facilities and the University has all of the latest technology. The small class sizes at INTO GCU help students to learn more as we each get more personal time with our teachers."

Emad Alyasi, Saudi Arabia  
International Certificate of  
Higher Education in Engineering  
Grade: 63% | Now studying  
BEng (Hons) Mechanical and  
Power Plant Systems at Glasgow  
Caledonian University

# International Diploma of Higher Education

**The International Diploma of Higher Education is equivalent to studying year two of a Scottish undergraduate degree and allows you to enter directly into year three of a relevant undergraduate programme at the Glasgow School for Business and Society or the School of Engineering and Built Environment. The International Diploma has pathways in Business, Computing, Engineering and Creative Industries. Following the International Diploma, it is possible to graduate after one additional year of study with an 'ordinary' Scottish degree.**

## What is the International Diploma of Higher Education?

The International Diploma of Higher Education offers you the opportunity to:

- improve your language skills in preparation for undergraduate study
- increase your academic theory for advanced entry to year three of an undergraduate degree
- develop the necessary study and research skills for undergraduate study.

## Who should apply?

The programme is suitable for international students who have completed a recognised Foundation or International Certificate of Higher Education programme, or who are already in the first year of a relevant undergraduate degree but do not meet the requirements for direct entry to the Glasgow School for Business and Society or the School of Engineering and Built Environment. Students with relevant A-levels or equivalent high school qualifications will also be considered.

The additional January start date for the International Diploma in Business will also appeal to students who are unable to apply for the traditional September start date for university study.

## What is special about the programme?

The programme provides you with:

- full university status
- a quality-assured university programme with accreditation in the Scottish Credit and Qualifications Framework (SCQF)
- a campus-based programme with access to all facilities at the University's award-winning, city centre campus
- a conditional offer of a place on an undergraduate course at the Glasgow School for Business and Society or the School of Engineering and Built Environment
- multiple start dates
- a highly-supportive study environment.



"I have learned so much whilst studying at INTO Glasgow Caledonian University. I've developed my critical thinking skills and learned how to reference my assignments. I also feel that my study skills and my English language have improved significantly. All of these new skills will be a huge help to me when I progress to year three at Glasgow Caledonian University."

Hu Jun, China

International Diploma of Higher  
Education in Business | Grade: 58%  
Now studying BA (Hons) Business  
at Glasgow Caledonian University



### What if I do not meet the minimum English language requirements?

If you do not meet the minimum English language requirements for direct entry to the three-term International Diploma of Higher Education you may be eligible to apply for the Extended Diploma programme. Lasting four or five terms, the Extended Diploma programme incorporates one or two terms of English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than one or two terms of English in order to reach the level necessary for academic study you should apply for English for University Study. Please see page 46 for course details.

### How is the programme validated or recognised?

The International Diploma of Higher Education is quality-assured by Glasgow Caledonian University. Since this is also a credit-bearing programme within the SCQF, the International Diploma of Higher Education can also be used to apply for third-year entry to degrees at other institutions in Scotland, or second-year entry to universities across the UK.

### Key features

#### Intensive academic preparation

The International Diploma is as academically demanding as the second year of a traditional Scottish university degree. You will receive additional study and English language support, as well as personalised attention to ensure you successfully progress to your chosen GCU programme.

### English language support

English language is an essential subject in the International Diploma of Higher Education and covers the key skills of reading, writing, listening, and speaking. This intensive English language support ensures you reach the minimum English language requirement for entry to the third year of an undergraduate programme at Glasgow Caledonian University.

### Academic guidance

You will have plenty of opportunities for informal discussion of points raised in lectures and seminars with your tutors. This may happen during weekly study clinics where you can receive individual support and additional tuition in a specific topic, or during your personal tutorial sessions where advice on personal and academic issues is available.

## Key course facts

#### Start dates

March, June, September and January

#### Programme dates

Mon 24 Mar 2014–Fri 05 Jun 2015 (5 term)  
Mon 16 Jun 2014–Fri 21 Aug 2015 (5 term)\*  
Mon 16 Jun 2014–Fri 05 Jun 2015 (4 term)  
Mon 22 Sep 2014–Fri 21 Aug 2015 (4 term)\*  
Mon 08 Sep 2014–Fri 05 Jun 2015 (3 term)  
Mon 05 Jan 2015–Fri 21 Aug 2015 (3 term)\*

#### Programme length

Five terms or approximately 15 months  
Four terms or approximately 12 months  
Three terms or approximately nine months

#### Class hours

Average of 21 hours per week

#### Academic entry requirements

A recognised International Foundation or International Certificate of Higher Education programme, the first year of a relevant undergraduate degree programme or A-level equivalent in a suitable range of subjects.

#### English language entry requirement

Five term: IELTS 4.5 (with a minimum of 4.0 in writing) or equivalent.

Four term: IELTS 5.0 (with a minimum of 4.5 in writing) or equivalent.

Three term: IELTS 5.5 (with a minimum of 5.0 in writing) or equivalent.

The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

#### Age requirement

17 years and above\*\*

#### Tuition fees

March start (5 term)	£18,850
June start (5 term)	£19,000
June start (4 term)	£15,050
September start (4 term)	£15,200
September and January start (3 term)	£11,250

#### International Diploma of Higher Education in Engineering, Computing and Creative Industries

September start (3 term)	£11,250
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#### Tuition fees do not include:

- enrolment fee: an additional charge of £150 per academic programme (to be charged upon confirmation)
- textbooks and other learning materials: an additional cost in the region of £170 per academic course (3 term), £230 per academic course (4 term), £290 per academic course (5 term)
- an additional £325 per year to cover the use of laboratory facilities (only applicable to science based courses).

For further guidance please check with the Centre's Admissions Office or your education counsellor.

\*Business pathway only.

\*\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.

## International Diploma of Higher Education: subject pathways

International Diploma of Higher Education in Business	
The following modules are taught on the programmes	Progression leading to third year undergraduate study in the following areas:
<ul style="list-style-type: none"> <li>• Business and Enterprise</li> <li>• Consumer Buyer Behaviour</li> <li>• Learning, Development and Work</li> <li>• Management and Organisations</li> <li>• People and Work</li> <li>• Quantitative Business Modelling</li> </ul>	<ul style="list-style-type: none"> <li>• BA (Hons) Business with Economics</li> <li>• BA (Hons) Business with Enterprise</li> <li>• BA (Hons) Business with Event Management</li> <li>• BA (Hons) Business with Financial Management</li> <li>• BA (Hons) Business with Financial Services</li> <li>• BA (Hons) Business with Human Resource Management</li> <li>• BA (Hons) Business with Management</li> <li>• BA (Hons) Business with Marketing</li> <li>• BA (Hons) Business with Operations Management</li> <li>• BA (Hons) Business with Risk Management</li> <li>• BA (Hons) Business with Sport Management</li> <li>• BA (Hons) Business with Technology Management</li> <li>• BA (Hons) Business with Tourism.</li> </ul>

International Diploma of Higher Education in Engineering, Computing or Creative Industries	
The following modules are taught on the programmes	Progression leading to third year undergraduate study in the following areas:
<ul style="list-style-type: none"> <li>• Specialist modules from the various Schools' portfolios of degree programmes depending on your chosen progression programme.</li> </ul>	<ul style="list-style-type: none"> <li>• BA (Hons) 3D Computer Animation</li> <li>• BA (Hons) Computer Games (Art and Animation)</li> <li>• BA (Hons) Graphic Design for Digital Media</li> <li>• BEng (Hons) Digital Security, Forensics and Ethical Hacking</li> <li>• BEng (Hons) Networked Systems Engineering</li> <li>• BEng (Hons)/MEng Computer-Aided Mechanical Engineering</li> <li>• BEng (Hons) Computer and Electronic Systems Engineering (specialist options: Digital Systems; Communications; Robotics and Mechatronics)</li> <li>• BEng (Hons)/MEng Electrical, Electronic and Energy Engineering</li> <li>• BEng (Hons)/MEng Electrical Power Engineering</li> <li>• BEng (Hons)/MEng Mechanical Electronic Systems Engineering</li> <li>• BEng (Hons)/MEng Mechanical and Power Plant Systems</li> <li>• BSc (Hons) Audio Technology with Electronics</li> <li>• BSc (Hons) Audio Technology with Multimedia</li> <li>• BSc (Hons)/BEng (Hons) Building Services Engineering</li> <li>• BSc (Hons) Building Surveying</li> <li>• BSc (Hons) Computer and Electronic Systems Engineering (specialist options: Software Development; Business Management)</li> <li>• BSc (Hons) Computer Games (Design)</li> <li>• BSc (Hons) Computer Games (Software Development)</li> <li>• BSc (Hons) Construction Management</li> <li>• BSc (Hons) Cyber Security and Networks</li> <li>• BSc (Hons) Environmental Management</li> <li>• BSc (Hons) Environmental Civil Engineering</li> <li>• BSc (Hons) Fire Risk Engineering</li> <li>• BSc (Hons) Forensic Investigation</li> <li>• BSc (Hons) IT Management for Business</li> <li>• BSc (Hons) Property Management and Valuation</li> <li>• BSc (Hons) Quantity Surveying</li> <li>• BSc (Hons) Software Development for Business.</li> </ul>

### Assessment

Assessment is both informal and formal. Informally you will receive advice and feedback throughout your programme from your teachers. You will also be assessed via a combination of exams and coursework, which may include written assignments, reports, practical exercises, group and individual research projects, presentations, and problem-solving exercises.

Assessment will be based on the University's marking scale for undergraduate studies.

### Recommended study plan and progression route

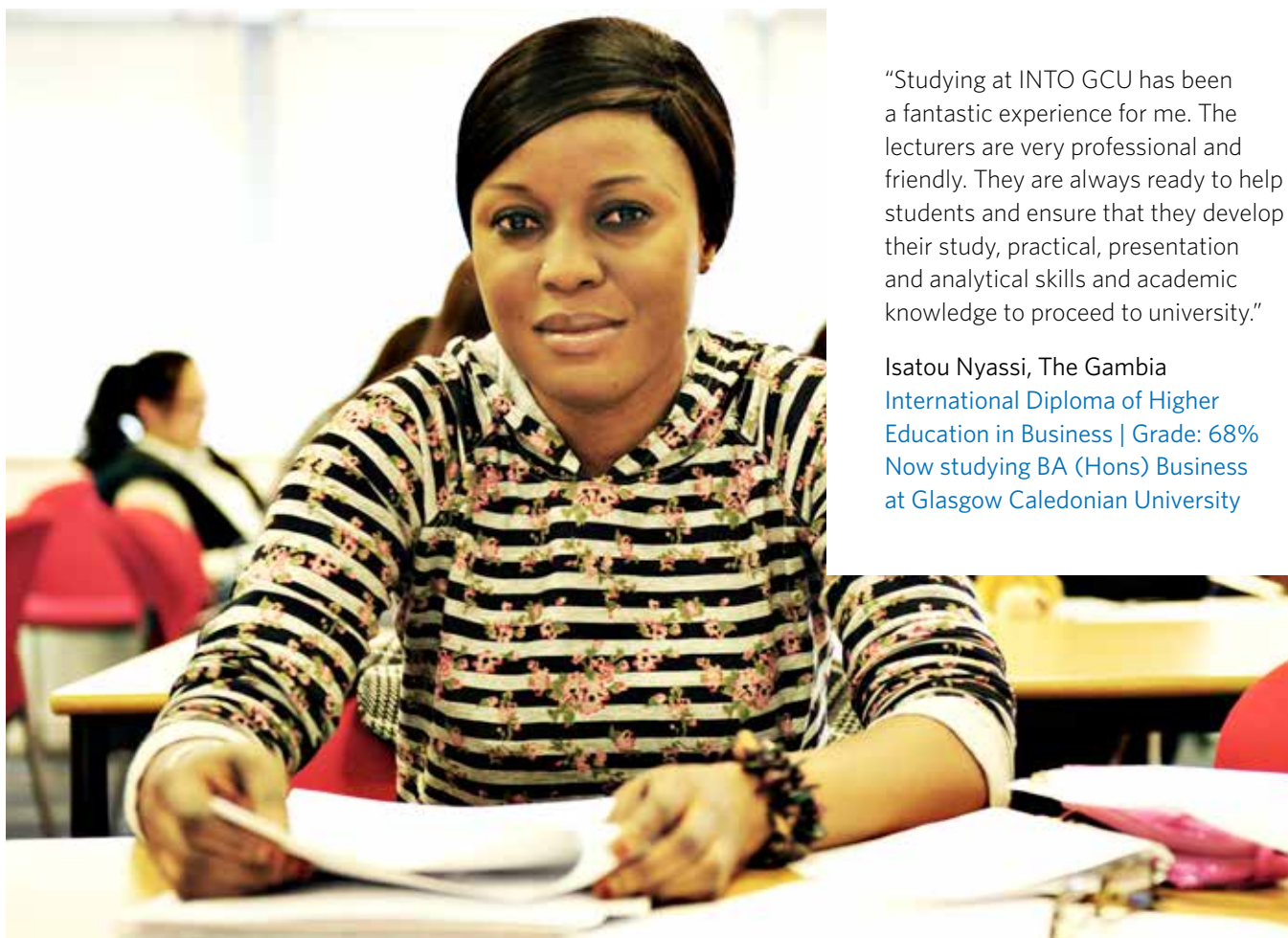
If you meet the programme's academic entry requirements but do not meet the minimum English language requirement you may be eligible to apply for an Extended Diploma programme, which includes additional English language preparation. Examples of the combined programmes are set out below.

2014												2015												2016											
MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY									
																	</																		

\*International Diploma of Higher Education in Business only.

EUS: English for University Study.





“Studying at INTO GCU has been a fantastic experience for me. The lecturers are very professional and friendly. They are always ready to help students and ensure that they develop their study, practical, presentation and analytical skills and academic knowledge to proceed to university.”

Isatou Nyassi, The Gambia  
International Diploma of Higher  
Education in Business | Grade: 68%  
Now studying BA (Hons) Business  
at Glasgow Caledonian University

### Assured progression to Glasgow Caledonian University

If you successfully complete the International Diploma of Higher Education you are guaranteed entry to the third year of a range of GCU programmes. Progression grades are in the table below:

English language requirements	Academic requirements
Business	
IELTS 6.0 equivalent	40% minimum pass in all modules
Engineering, Computing or Creative Industries	
IELTS 6.0 equivalent	40% minimum pass in all modules

### Module descriptions

These are the modules that are taught on the International Diploma of Higher Education. You will study core modules with a total value of 120 credits.

#### International Diploma of Higher Education in Business

##### Business and Enterprise

This module discusses the major issues arising from the development of businesses. Focusing on real life case studies, you will explore the causes and effects of changes in the nature, scale and role of business enterprise.

##### Consumer Buyer Behaviour

This module will develop your understanding of consumer buying behaviour and the ways it influences marketing decisions. You will gain a broad-based knowledge of the characteristics of consumer groups and the factors that drive their buying decisions.

##### Learning, Development and Work

This module will allow you to explore and understand learning at three levels: individual, organisational and national. Reference will be made to the influence of key stakeholders.

##### Management and Organisations

Studying theory, you will enhance your understanding of the complex nature of management in modern organisations. Emphasis is placed on the challenges facing managers in the modern business environment, where new technologies, rapid change, innovation and creativity are critical to an organisation's success.

##### People and Work

This module explores the nature of work and the role of people in the workplace. You will develop insights into the behaviour of individuals and groups at work and analyse the nature and complexities of people management.

##### Quantitative Business Modelling

This module introduces quantitative modelling with regard to decision-making in business. You will also learn how to use the spreadsheet as an analytical tool for modelling quantitative business problems.

#### International Diploma in Engineering, Computing and Creative Industries

You will study a combination of core and specialist modules. Specialist modules will be chosen from the Schools' portfolio of degree modules, depending on the progression programme you are going to study at GCU.

# International Graduate Diploma of Higher Education

**The International Graduate Diploma of Higher Education provides international students with preparation for a wide range of postgraduate degrees at Glasgow Caledonian University. There are pathways leading on to degrees in Business, Engineering, Computing or Creative Industries.**

## What is the International Graduate Diploma of Higher Education?

A full-time academic programme, the International Graduate Diploma of Higher Education prepares you for postgraduate study in business, engineering, computing or creative industries at Glasgow Caledonian University.

This course will offer you the opportunity to:

- improve your language skills in preparation for postgraduate study
- improve your understanding of business through core academic modules
- develop the necessary study and research skills for postgraduate study
- gain an understanding of the UK education system before entering as a postgraduate.

The new six-month International Graduate Diploma of Higher Education in Business gives you a fast-track option to starting your Master's programme in September 2015.

## Who should apply?

This programme is suitable for you if you need:

- an introduction to the study of a subject, and preparation to study it at postgraduate level
- to increase or update your subject knowledge
- to upgrade qualifications if your first degree does not allow direct entry to Master's programmes
- to improve your English language and study skills within the context of your chosen subject.

## What is special about the programme?

The programme provides all students with:

- full university status
- a quality-assured university programme with accreditation in the Scottish Credit and Qualifications Framework (SCQF)
- a campus-based programme with access to all facilities at the University's award-winning city centre campus
- a conditional offer of a place on a postgraduate course at the Glasgow School for Business and Society or the School of Engineering and Built Environment
- small classes for maximum student and teacher interaction
- high levels of individual support with detailed feedback on performance.

## What if I do not meet the minimum English language requirement?

If you are applying for the International Graduate Diploma of Higher Education in Engineering, Computing or Creative Industries, or need to study more than one term of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 46 for course details.

If you are studying the Business pathway, you may also be able to study the Extended International Graduate Diploma in Higher Education, which incorporates one term of English for University Study with International Graduate Diploma of Higher Education modules and additional university study. Please see page 41 for more details.

## How is the programme validated or recognised?

The International Graduate Diploma of Higher Education is made up of 120 credits by the Scottish Credit and Qualifications Framework (SCQF) – a nationally shared system – and can be used to apply for relevant postgraduate programmes at other Scottish institutions.

## Key features

### English language support

English language is at the core of the programme and you will cover the key skills of reading, writing, listening and speaking in an academic context. The language component is internally assessed and you will need to achieve the equivalent of IELTS 6.0 to progress to a Master's degree at Glasgow Caledonian University.

### Research and study skills

Essential preparation for postgraduate university life, study skills will help you to develop the necessary skills for university study. You will practise working effectively in groups, presenting ideas in a logical manner, managing your time, and taking lecture notes. You will also conduct research and practise writing essays or preparing a dissertation.

### Assured progression to Glasgow Caledonian University

If you successfully complete the relevant International Graduate Diploma of Higher Education programme, and meet the required progression grades for entry to your selected degree programme, you will be guaranteed entry onto designated postgraduate degree programmes within the Glasgow School for Business and Society and the School of Engineering and Built Environment at Glasgow Caledonian University. You will also be able to apply to other universities in the UK.





"I have learned so much while studying at INTO Glasgow Caledonian University. I've gained experience of working in teams on group projects and my vocabulary has increased significantly. INTO Glasgow Caledonian University has provided me with all of the necessary skills to study MSc International Events Management at GCU. I have also got experience of organising and promoting events for INTO students which will be really valuable in my future career. I love studying in Glasgow because the people are very welcoming."

Warangkana Masanga, Thailand  
International Graduate Diploma of Higher Education  
in Business | Grade: 62% | Now studying MSc  
International Events Management at Glasgow  
Caledonian University

## Key course facts

### Start dates

#### International Graduate Diploma

September and January

#### International Graduate Diploma with Pre-sessional English

June, September and January

#### Fast-track six-month Graduate Diploma

March

### Programme dates

#### International Graduate Diploma

Mon 08 Sep 2014–Fri 05 Jun 2015 (3 term)

Mon 05 Jan 2015–Fri 21 Aug 2015 (3 term)\*

#### International Graduate Diploma with Pre-sessional English

Mon 16 Jun 2014–Fri 05 Jun 2015 (4 term)

Mon 22 Sep 2014–Fri 21 Aug 2015 (4 term)\*

Mon 12 Jan 2015–Fri 21 Aug 2015 (3 term)\*

#### Fast-track six-month Graduate Diploma

Mon 23 Mar 2015–Fri 21 Aug 2015 (2 term)\*

### Programme length

Three terms or approximately nine months

Two terms (Fast-track six-month Graduate Diploma)

### Class hours

Average of 21 hours per week

### Academic entry requirements

#### Business pathway

An ordinary degree or equivalent, or a two to five year diploma with good grades.

Candidates with lesser qualifications but more than three years of work experience will be considered on a case-by-case basis. Work experience is mandatory for progression to the Caledonian MBA programmes. Please note, to progress to certain Master's programmes you must have covered relevant subjects in your previous studies.

#### Engineering, Computing or Creative Industries pathways

Minimum three years in higher education in a related subject area (or equivalent). This includes:

- three or four-year bachelor's degree/diploma (in related area)
- two-year relevant Diploma plus two years' relevant work experience.

### English language entry requirement

Three terms: IELTS 5.5 (with a minimum of 5.5 in all subskills) or equivalent.

International Graduate Diploma with Pre-sessional English (standard three and four terms): IELTS 5.0 (with a minimum of 5.0 in two subskills) or equivalent.

International Graduate Diploma with Pre-sessional English (intensive three and four terms): IELTS 4.5 (with a minimum of 4.5 in two subskills) or equivalent.

If you do not meet the minimum requirements you should apply for English for University Study. Please see page 46 for course details.

The Centre accepts other Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

### Age requirement

17 years and above\*\*

### Tuition fees

June start (4 term standard)	£15,050
June start (4 term intensive)	£16,667
September start (3 term)	£11,250
September start (4 term standard)	£15,200
September start (4 term intensive)	£16,890
January start (3 term)	£11,250
January start (3 term standard)	£11,250
January start (3 term intensive)	£14,190
March start (2 term)	£8,550

### Tuition fees do not include:

- enrolment fee: an additional charge of £150 per academic programme (to be charged upon confirmation)
- textbooks and other learning materials: an additional cost in the region of £170 per academic course
- an additional £325 per year to cover the use of laboratory facilities.

For further guidance please check with the Centre's Admissions Office or your education counsellor.

\*Business pathway only.

\*\*All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.

## International Graduate Diploma of Higher Education pathways

Graduate Diploma students study a total of 120 credits. Those who attain the required grades are guaranteed a place on a Master's programme at Glasgow Caledonian University.

International Graduate Diploma of Higher Education in Business	
Core modules	Progression leading to postgraduate study in the following areas:
<ul style="list-style-type: none"> <li>• Cultural Changes in International Business</li> <li>• English for Postgraduate Academic Study</li> <li>• New Venture Creation</li> <li>• Strategic Management</li> <li>• Talent Management</li> </ul>	<ul style="list-style-type: none"> <li>• MA 3D Design for Virtual Environments</li> <li>• MA Creative and Cultural Business</li> <li>• MA Multimedia Communication</li> <li>• MA Multimedia Journalism</li> <li>• MA Television Fiction Writing</li> <li>• MBA**</li> <li>• MBA Luxury Brand Marketing (GCU London only)</li> <li>• MSc Accounting and Finance</li> <li>• MSc Brand Management (GCU London only)</li> <li>• MSc Digital Marketing</li> <li>• MSc Entrepreneurship</li> <li>• MSc Human Resource Management*</li> <li>• MSc International Banking, Finance and Risk Management</li> <li>• MSc International Business Management</li> <li>• MSc International Development</li> <li>• MSc International Economics and Finance</li> <li>• MSc International Events Management</li> <li>• MSc International Fashion Marketing</li> <li>• MSc International Human Resource Management</li> <li>• MSc International Marketing</li> <li>• MSc International Multimedia Communication</li> <li>• MSc International Operations and Supply Chain Management</li> <li>• MSc International Sports Management</li> <li>• MSc International Tourism Management</li> <li>• MSc Luxury Retail Management (GCU London only)</li> <li>• MSc Management</li> <li>• MSc Risk Management.</li> </ul>

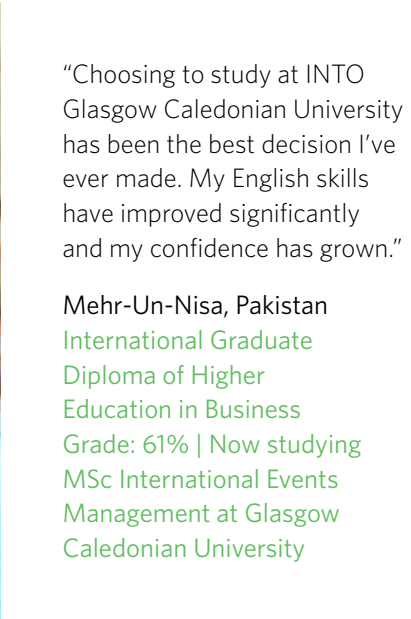
\* IELTS 6.5 or equivalent required

\*\* Students must have relevant work experience

International Graduate Diploma of Higher Education in Engineering	
Specialist modules	Progression leading to postgraduate study in the following areas:
Specialist modules are chosen from the Schools' portfolio of Bachelor's degrees. Your choice will relate directly to the Master's programme you wish to progress to.	<ul style="list-style-type: none"> <li>• MSc Applied Instrumentation and Control</li> <li>• MSc Applied Instrumentation and Control (Oil and Gas)</li> <li>• MSc Building Services Engineering</li> <li>• MSc Construction Economics (GCU London only)</li> <li>• MSc Construction Management</li> <li>• MSc Electrical and Electronic Engineering</li> <li>• MSc Energy and Environmental Management</li> <li>• MSc Energy and Environmental Management (Oil and Gas)</li> <li>• MSc International Project Management</li> <li>• MSc International Project Management (Oil and Gas)</li> <li>• MSc Maintenance Management</li> <li>• MSc Maintenance Management (Oil and Gas)</li> <li>• MSc Mechanical Engineering (with Design or Manufacture)</li> <li>• MSc Quantity Surveying</li> <li>• MSc Real Estate Management</li> <li>• MSc Sustainable Energy Technology</li> <li>• MSc Telecommunications Engineering</li> <li>• MSc Waste Management.</li> </ul>

International Graduate Diploma of Higher Education in Computing	
Specialist modules	Progression leading to postgraduate study in the following areas:
Specialist modules are chosen from the Schools' portfolio of Bachelor's degrees. Your choice will relate directly to the Master's programme you wish to progress to.	<ul style="list-style-type: none"> <li>• MA 3D Design for Virtual Environments</li> <li>• MSc Advanced Computer Networking</li> <li>• MSc Advanced Interwork Engineering</li> <li>• MSc Computer Science</li> <li>• MSc Digital Forensics</li> <li>• MSc Information Technology (GCU London only)</li> <li>• MSc IT Security (GCU London only)</li> <li>• MSc Network Security</li> <li>• MSc Web Systems Development (.NET).</li> </ul>

International Graduate Diploma of Higher Education in the Creative Industries	
Specialist modules	Progression leading to postgraduate study in the following areas:
Specialist modules are chosen from the Schools' portfolio of Bachelor's degrees. Your choice will relate directly to the Master's programme you wish to progress to.	<ul style="list-style-type: none"> <li>• MA 3D Design for Virtual Environments</li> <li>• MA Design Practice and Management.</li> </ul>



Grades from the International Graduate Diploma of Higher Education programme do not count towards your final degree, but help the University determine whether you meet the specified progression grades for direct entry to your chosen Master's degree programme. Assessment is both formal and informal. Assessment of your academic aptitude will be based on written assignments, group work, project work, presentations and examinations. You will also be required to submit a dissertation. Assessment of your English language and communication skills will be based on written assignments, presentations, interviews and examinations.

English language requirements	Academic requirements
International Graduate Diploma of Higher Education in Business	
IELTS 6.0* equivalent	50% minimum pass in all modules
International Graduate Diploma of Higher Education in Engineering, Computing or Creative Industries	
IELTS 6.0 equivalent	50% minimum pass in all modules

To progress to certain Master's programmes you must have covered relevant subjects in your previous studies.

If you are interested in the International Graduate Diploma of Higher Education programme and meet the academic entry requirements but do not meet the minimum English language requirements, you may be eligible for the International Graduate Diploma with Pre-sessional English.

If you meet the programme's academic entry requirements but do not meet the minimum English language requirement, you may be eligible to apply for an International Graduate Diploma with Pre-sessional English programme, which includes additional English language preparation. Examples of the combined programmes are set out below.

2014												2015												2016							
MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY					
			IELTS 4.5 or 5.0 International Graduate Diploma with Pre-session English (4 term)													Vacation		Master's programme at GCU													
						IELTS 4.5 or 5.0 International Graduate Diploma with Pre-session English (4 term)*													Master's programme at GCU												
						IELTS 5.5 International Graduate Diploma of Higher Education (3 term)													Vacation		Master's programme at GCU										
										IELTS 4.5 or 5.0 International Graduate Diploma of Higher Education with Pre-session English (3 term)*													Master's programme at GCU								
										IELTS 5.5 International Graduate Diploma of Higher Education (3 term)*													Master's programme at GCU								
												IELTS 5.5 Fast-track six-month Graduate Diploma of Higher Education (2 term)*													Master's programme at GCU						

\*International Graduate Diploma of Higher Education in Business only.





## Module descriptions

### International Graduate Diploma of Higher Education in Business

#### Cultural Changes in International Business

This module aims to equip students with an advanced understanding of the main cultural challenges that managers may encounter when implementing strategy in an international business context. The module examines the main cross-cultural management challenges that managers may encounter across three levels of the international business environment. Specifically: at the Macro (national) level; the meso (corporate) level and at the interpersonal level (intercultural and cross-cultural communication).

#### English for Postgraduate Academic Study

This module focuses on learning through carrying out communication and problem-solving tasks. The focus shifts in the second part of the term to concentrate on developing students' ability to use English in business contexts, using their own knowledge as a springboard for discussion, reading, listening and writing.

#### New Venture Creation

This module examines the entrepreneurial processes required to plan, launch and sustain a new venture. Applying theory to practice, you are required to identify your own business opportunity and then prepare a business plan. A range of aspects of business planning are studied allowing investigation into the various types of new venture. Students are introduced to financing ventures and apply structured financing packages to their own idea within a project.

#### Strategic Management

The module aims to develop students' ability to understand and analyse the inter-relationship between strategic analysis, strategic choice and business performance. You will develop the research and analytical skills to explore how external and internal factors influence strategic decisions and evaluate how strategic choices contribute to an organisation's performance in an increasingly dynamic and hypercompetitive environment. Students will also further develop their employability skills by participation in the planning, delivery and evaluation of an in-depth company presentation.

#### Talent Management

The aim of this module is to develop a knowledge and understanding of a talent management approach in contemporary organisational management. The meaning, nature and application of a talent management approach to utilising human resources in an organisational context across various sectors and at national and international levels, will be explored. This exploration will develop an understanding of the issues and challenges in attracting, selecting, utilising, developing and rewarding talent. You will enhance your employability by familiarising yourself with graduate selection and recruitment processes thus providing knowledge on employer expectations. The self-reflection element will enhance employability as students will be challenged to synthesise the principles of talent management directly on to their own experiences and future expectations of employment.

### International Graduate Diploma of Higher Education in Engineering, Computing or Creative Industries

#### English for Academic Purposes and Study Skills (including Information and Communication Technology)

This module aims to develop your general English and study skills in preparation for postgraduate programmes at the School of Engineering and Built Environment. The class hours focus on a range of academic abilities including:

- planning and writing academic reports, essays and case studies
- giving presentations on chosen subject areas
- making lecture notes and critical analysis of text
- seminar skills.

#### Project module

Your choice of project will reflect your own experience and interests, and allow you to study the topics you choose in more depth. It will also be directly related to the Master's degree you intend to progress to.

#### Research Methods

This module is an introduction to the research methods required at postgraduate level. You will focus on the subject area you intend to progress to study at postgraduate level, and gain a more in-depth knowledge using a problem-solving approach.

#### Specialist modules

You will choose your two specialist modules from the School of Engineering and Built Environment's portfolio of Bachelor's degrees. Your choice will relate directly to your chosen Master's programme.



"INTO GCU is an excellent learning environment with very friendly admin staff and a highly-qualified, professional lecturing team who are always available and willing to help."

Saikou Sanneh, The Gambia  
International Graduate Diploma  
of Higher Education in Business  
Grade: 64% | Now studying an MBA  
at Glasgow Caledonian University

# English for University Study

**English for University Study focuses on academic English and the study skills you need to succeed on your INTO academic programme or university degree.**

## What is English for University Study?

This is a year-round course of intensive academic English language study with multiple start dates, designed to prepare you either for entry to a further academic preparation programme at INTO GCU or for entry to your degree at GCU.

You will develop your English language and academic study skills, as well as research skills at higher levels, and with multiple start dates and different durations of study, the course has the flexibility to cater for students with different language levels.

The course suits a range of needs, and will teach you to:

- adapt to university-style teaching
- learn the necessary research skills for university study
- improve your overall English language ability and academic presentation techniques.

## What will I study?

You will initially focus on developing core English language skills, developing your knowledge and confidence in reading, writing, listening, speaking and pronunciation, grammar and vocabulary.

After developing your core skills, you will focus on skills relevant to your study, including teamwork, problem solving, critical thinking and time management.

The course comprises 20 hours of taught lessons per week plus one hour of directed private study, which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours of private study outside class, which may include homework, assignments or coursework that will be submitted for assessment, as well as online learning.

## Assessment

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Methods of assessment may include:

- written assignments
- presentations
- research projects
- reading, writing and listening examinations.

## Course outcomes

Assuming you have met the academic entry requirements for your chosen programme, achieving the required level on the English for University Study course offers assured progression to the following courses:

- direct entry to an undergraduate or postgraduate degree at GCU
- assured progression to the International Certificate, International Diploma or International Graduate Diploma programmes.\*

\* Subject to meeting Tier 4 student visa requirements.

## INTO GCU IELTS testing centre

As INTO GCU is an IELTS examination centre, you also have the option of taking an IELTS test on campus.

## Key course facts

### Course dates

Mon 22 Sep 2014–Fri 05 Dec 2014  
Mon 12 Jan 2015–Fri 20 Mar 2015  
Mon 23 Mar 2015–Fri 05 Jun 2015  
Mon 08 Jun 2015–Fri 21 Aug 2015

### Course length

1, 2 or 3 terms

### Class hours

Average of 21 hours per week

### English language entry requirement

IELTS 3.0 (with a minimum of 3.0 in writing) or an equivalent.

The Centre accepts Secure English Language Tests (SELT) including TOEFL iBT and Pearson PTE.

### Age requirement

16 years and above

### Tuition fees

£3,950 per term

### Tuition fees do not include:

- textbooks and other learning materials: an additional charge in the region of £60 per academic term.

For further guidance please check with the Centre's Admissions Office or your education counsellor.





"The teachers are very patient and supportive. They give a lot of feedback on our assignments and spend a lot of time speaking to students individually about ways that we can each improve our English skills."

Dalal Alzahrani, Saudi Arabia  
English for University Study

# Pre-sessional English

**The Pre-sessional English course provides a short and intensive preparation in academic English for students who are already academically qualified and are due to start an undergraduate or postgraduate degree at Glasgow Caledonian University.**

## What is Pre-sessional English?

Pre-sessional English concentrates on academic English, preparing you for university study in the UK. This course is designed to:

- improve your English language proficiency in the core skills of listening, speaking, reading and writing within a university context
- focus on subject-related work in your chosen area of study including a written project
- help you to study independently using our extensive online materials.

## Who should apply for this course?

This course is suitable for you if you are academically qualified, hold an offer from Glasgow Caledonian University, and need to improve your English language level before starting an undergraduate or postgraduate degree at the University. Depending on your current language level and degree programme requirements, you will be required to study either a six or 10-week course.

- **10-week intensive course (30 hours per week)** – for students who need to improve their English language level by IELTS 1.0.
- **10-week standard course (21 hours per week)** – for students who need to improve their English language level by IELTS 0.5.

- **6-week intensive course (30 hours per week)** – for students who need to improve their English language level by IELTS 0.5.
- **6-week standard course (21 hours per week)** – this course is designed for students who have already met their condition.

## What is special about this course?

The Pre-sessional course allows you to have intensive English language preparation in a university environment. With highly-experienced teachers, there is no better preparation for your next steps.

The course is designed to:

- provide contextual study skills that acclimatise you to the culture of a UK university
- enable you to adjust to the demands, challenges and expectations of UK higher education and culture
- teach you how to give presentations on different areas of cultural and academic interest
- provide you with a short period of time for you to adapt to living and studying in the UK prior to beginning your academic studies.

## Assessment


You will be internally assessed to evaluate whether you have reached the appropriate level for your degree course. Methods of assessment will include short written texts, extended essays, listening tests, oral presentations and language tests. Exams take place at the end of the course. Entry to all undergraduate and postgraduate courses is still at the discretion of the University.

## Course outcomes

Assuming you have already met the University's academic entry requirements and any other outstanding conditions, achieving the level of performance required in the Pre-sessional English course to fulfil the conditions of your offer will allow you to progress to your university course, without needing to take the IELTS, TOEFL or equivalent English language test. If you wish to take an IELTS test, you can book your test at the INTO GCU Centre.

## Key course facts

<b>Start dates</b> June, July, October and November <b>Course dates</b> Mon 16 Jun 2014–Fri 22 Aug 2014 (10-week intensive and standard) Mon 14 Jul 2014–Fri 22 Aug 2014 (6-week intensive and standard) Mon 13 Oct 2014–Wed 24 Dec 2014 (10-week intensive) Mon 10 Nov 2014–Wed 24 Dec 2014 (6-week intensive) <b>Course length</b> 6 or 10 weeks <b>Academic entry requirements</b> Applicants must hold an offer of a place on a degree programme at a UK university. Applicants for the five-week course must hold an unconditional offer of a place on a degree programme at Glasgow Caledonian University.	<b>English language entry requirement</b> 10-week intensive course (30 hours teaching): IELTS 5.0 (with a minimum of 4.5 in all subskills) or equivalent – applicants must be a maximum of 1.0 IELTS lower than the level required. 10-week standard course (21 hours teaching): IELTS 5.5 (with a minimum of 5.0 in all subskills) or equivalent – applicants must be a maximum of 0.5 IELTS lower than the level required. 6-week intensive course: IELTS 5.5 (with a minimum of 5.0 in all subskills) or equivalent – applicants must be a maximum of 0.5 IELTS lower than the level required. 6-week standard course: the IELTS score as stated in the unconditional degree offer. <b>Age requirement</b> 17 years and above	<b>Tuition fees</b> 10 week intensive June 2014 £5,427 10 week standard June 2014 £3,800 6 week intensive July 2014 £3,256 6 week standard July 2014 £2,279 10 week intensive October 2014 £5,640 6 week intensive November 2014 £3,384 <b>Tuition fees do not include:</b> • textbooks and other learning materials: an additional cost in the region of £60 (10 weeks) and £55 (6 weeks) and £30 (6-week standard course starting July 2014). For further guidance please check with the Centre's Admissions Office or your education counsellor.
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A man with short dark hair and a light beard, wearing a white button-down shirt and dark trousers, is looking down at a piece of paper he is holding. He is standing in a room that appears to be a classroom or lecture hall. In the background, there is a whiteboard with some handwritten text in orange and red, and a red chair is visible on the left. The lighting is bright, coming from overhead fixtures.

"The Pre-sessional course provides an excellent opportunity for students to improve their English skills in a short space of time. It equips you with the skills set required to succeed at university and at the same time brings you up to the required level for entry to your degree programme."

Chris Bateman  
Academic English Learning, Enhancement  
and Academic Development  
INTO Glasgow Caledonian University





# Supporting you every step of the way

**You are about to embark on a life-changing journey and we will be there to help you every step of the way. Whether you need support with your application, essential information to prepare for your arrival, or help with settling in to student life, our support services will ensure that you can concentrate on your studies and achieve your academic goals.**

## **Supporting your application**

Your first point of contact is likely to be with one of INTO's education counsellors in your home country. Always happy to help, they recognise the importance of the choices you are making and have in-depth knowledge of the INTO Centre, the University and the courses on offer. They will gladly answer any questions and assist you with your application.

As soon as we receive your application, our team of experienced and multilingual customer relations advisers will ensure that your application is processed swiftly and that you receive the documents you need to obtain your entry visa for the UK.

For further information on our application processes, see page 56.





## Students who are under the age of 18

Before the Centre accepts a student younger than 18 years of age, parents must sign a consent form agreeing the outlines of the INTO Under 18 Policy. Relevant forms will be sent to parents and the student with confirmation documents. No student will be accepted at the Centre without completing and returning these forms before the start of the course.

The Centre also highly recommends that parents appoint a UK-based guardian for international students under 18. Details of the appointed guardian should be provided prior to your arrival. If no guardian is to be appointed, evidence of alternative arrangements must be supplied. A copy of INTO Under 18 Policy is available on request.

## Your journey to the UK

Once you have accepted your offer, you can begin planning your arrival in the UK. You will receive a pre-departure guide containing practical information which will help you prepare for travelling to the UK, arriving in Glasgow and enrolling on your course. The guide is also available as a mobile app.

Download the pre-departure guide:  
[www.intohigher.com/gcu/pdg](http://www.intohigher.com/gcu/pdg)

Download the pre-departure guide app:  
[www.intohigher.com/gcu/app](http://www.intohigher.com/gcu/app)

## Travelling to Glasgow

When travelling to the UK, you can either choose to travel via London or catch a connecting flight at one of the international airports that have direct links with Glasgow, such as Dubai or Amsterdam.

We offer an airport pickup service from Glasgow International, Glasgow Prestwick and Edinburgh to take you to your accommodation at an additional charge.

## The highest level of pastoral care

The Centre is dedicated to ensuring that you feel totally safe and supported. When you first arrive, the Student Services team will help you settle in to student life in Glasgow and will remain your first point of contact throughout your studies for any non-academic issues you may have. Support services offered include:

- a comprehensive orientation programme during your first week
- 24-hour emergency telephone number
- language advisers who can help students with low level English to communicate
- visa and immigration support, including workshops and individual appointments
- support for students with disabilities
- student clubs and social programmes
- student welfare support and access to the University Positive Living Team.

## Student attendance monitoring

Good attendance is key to academic success. INTO GCU expects students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, the Centre has an absence procedure. The Centre has an additional obligation to report to the Home Office any changes that may affect the terms of an international student's visa, including absence from the programme.

## Student placement services

To ensure that you are fully supported as you take the next step towards studying for a UK university degree, INTO offers a range of free student placement services. Staff dedicated to assisting students with university placement will provide you with practical advice on the study options available to you at GCU and assist you with completing your university application. Based within the INTO Centre, these individuals will ensure that you are provided with the very best counselling and advice in relation to course choices, in addition to arranging for you to visit the academic departments within GCU that you are most interested in.

Other forms of help and support available to you will include:

- one-to-one student counselling to help you select the most appropriate course to achieve your academic goals
- practical advice and assistance with all stages of the university application process, including help with writing a personal statement
- opportunities to attend presentations by university admissions tutors
- assistance with attending university open days and higher education fairs
- opportunities to attend talks delivered by former INTO students
- access to university prospectuses
- assistance with finding an alternative university place if you need to consider other options.

## UNIPLAN insurance for international students

Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims.

Full travel, health and medical insurance is mandatory for all INTO GCU students, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided.

INTO is an appointed representative of Endsleigh Insurance Services Ltd which is authorised and regulated by the Financial Conduct Authority. This can be checked on the Financial Services Register by visiting its website at:

[www.fsa.gov.uk/register/firmSearchForm.do](http://www.fsa.gov.uk/register/firmSearchForm.do)

Period of cover	Cost Standard	Cost Premium
Up to 1 month	£66.40	£73.04
Up to 6 weeks	£77.51	£85.26
Up to 2 months	£88.62	£97.47
Up to 3 months	£121.99	£134.18
Up to 4 months	£144.25	£158.66
Up to 5 months	£173.15	£190.45
Up to 6 months	£195.36	£214.88
Up to 12 months	£356.95	£392.65
Up to 13 months	£384.41	£422.85
Up to 18 months	£465.82	£512.40
Up to 24 months	£528.29	£581.11

Cover	Maximum sum insured Standard	Maximum sum insured Premium
<b>Medical expenses</b>		
A All medical emergencies expenses (including repatriation)	£2,000,000	£2,000,000
B Emergency dental treatment	£500	£500
C Funeral costs in the UK	£5,000	£5,000
D Family travel cost to the UK in event of death	£3,000	£3,000
E Personal total disablement	£25,000	£25,000
<b>Luggage cover</b>		
i) Luggage	£1,000	£1,000
ii) Passport, tickets and passes	£500	£500
iii) Personal money	£100	£100
iv) Single article limit	£200	£1,000
v) Valuables total	£300	£300
Personal liability	£1,000,000	£1,000,000
Overseas legal expenses and assistance	£10,000	£10,000
Course fees	Up to £14,000	Up to £14,000
Cancellation or curtailment charges	£3,000	£3,000
Excess	£50	£50

## Principal exclusions

### General

The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies.

This policy is not available to anyone aged 66 or over.

### Cancellation or curtailment charges and course fees

Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.

### Emergency medical and other expenses

Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home.

Medication, which prior to departure is known to be required.

### Baggage and personal money, passport and documents

Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation.

Personal money or your passport if left unattended at any time unless in a safe, safety deposit box or in your locked accommodation.

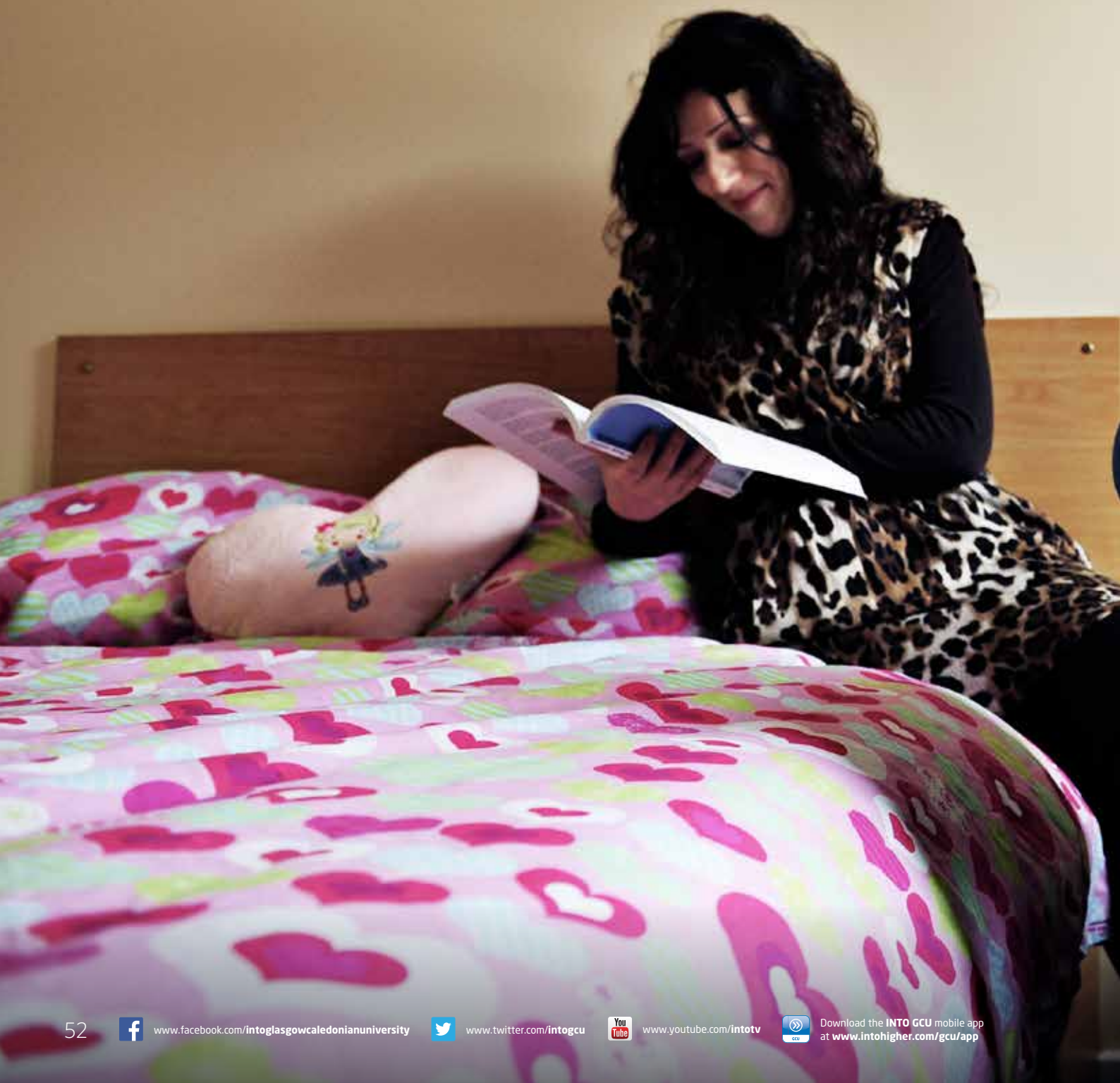




"Within my role at INTO GCU I am responsible for setting student timetables and arranging their exams. I am also the Support Manager for the Student Services team and I am always available to help all students with any queries they may have. I enjoy meeting so many students from different nationalities and watching them progress throughout their time here at INTO GCU!"

Anthony Gilroy  
[Academic Support Manager](#)  
[INTO Glasgow Caledonian University](#)

# A range of accommodation options











"I like living in Victoria Hall. It is a great location as it is near the University and the city centre. The accommodation staff are very friendly and I feel safe living there."

Cedric Aka, Ivory Coast  
International Certificate of  
Higher Education in Business and  
Management | Grade: 68% | Now  
studying BA (Hons) Business at  
Glasgow Caledonian University

**At INTO Glasgow Caledonian University, you can choose between two halls of residence, modern apartments in the heart of Glasgow, or to live with carefully selected homestay families.**

### Halls of residence

The accommodation is situated less than five minutes' walk from campus, and offers convenient access to the University and city centre. Accommodation is self catered, so students can cook what they want, when they want. In this environment, you will quickly become part of a vibrant student community and have many opportunities to make friends.

Victoria Hall and Buchanan View are both centrally located with flats typically of four or five single study bedrooms grouped around a shared kitchen and common room. Every student enjoys a centrally-heated, fully-furnished, single study bedroom complete with a desk and internet access.

Staff based on site will also make regular checks on flats and rooms, and are available to help you with any queries you may have. You can also be assured that your living environment is secure, with security staff on duty 24-hours a day, seven days a week.

### Victoria Hall

This attractive modern hall of residence in the heart of the city is ideally placed for the University, and offers a close-knit community where all students are made to feel at home. It is also close to Glasgow's great variety of shops, restaurants, museums and galleries. All rooms are standard en suite.

- Voted Best Private Halls Provider in the 2011 and 2012 National Student Housing Survey.
- Voted Best Value For Money in the 2012 National Student Housing Survey.

### Buchanan View

On the doorstep of Glasgow Caledonian University and right in the centre of town. The location offers good access to shops and transport, and with its buoyant social atmosphere is a great choice for students new to the city.

Benefits include:

- all rooms are standard en suite
- less than five minutes' walk to the INTO Centre
- single study bedroom
- private bathroom
- self catering
- shared kitchen equipped with kitchen appliances
- access to laundry facilities
- a great community environment in which to make new friends
- internet, electricity, heating and water allowance included
- 24-hour security.

### Gallery Apartments

Set in the heart of Glasgow and close to INTO GCU, Gallery Apartments offers everything you need. All rents are inclusive of utilities and high-speed internet, and all rooms are finished to a very high specification.

The single studio apartments include:

- a double or king size bed
- an en suite bathroom
- modern kitchen
- ample communal space.

Please note other accommodation options may be available on request.

### Homestay accommodation

INTO GCU has a network of carefully selected hosts who welcome international students into their homes. These homes are located outside the city centre and students choosing homestay accommodation should expect to travel at least 30 minutes by public transport to the campus each day. This is a unique opportunity to live as part of a family and experience British family life and culture first-hand, improving your English in a comfortable environment.

Facilities include:

- single study bedroom
- shared breakfast and evening meals
- access to household facilities including laundry and family bathroom.



# How to apply

## An easy application process to follow from anywhere in the world

Whether you decide to complete your application with the support of an education counsellor in your home country or apply directly, we offer a simple application process and we will support you every step of the way.

Throughout the process our multilingual Customer Relations Advisers are available to help answer your questions. They can speak a range of languages including English, Mandarin, Cantonese, Taiwanese, Arabic, Russian, Spanish, Japanese, Lithuanian, French, Italian, Polish and German.

## How do I apply?

### Apply through a local education counsellor

Your education counsellor will help you to complete the application form and send it along with your supporting documentation to our Admissions Office.

You can also apply online:

[www.intohigher.com/gcu](http://www.intohigher.com/gcu)

## What documents do I need to include?

- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport.
- CV (for Graduate Diploma applicants only).

## What next?

After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from Glasgow Caledonian University, which is needed in order to apply for a Tier 4 (General) visa.

**2 DAYS**  
INTO WILL PROCESS ALL  
COMPLETE APPLICATIONS  
WITHIN TWO WORKING DAYS



"I provide advice and support to applicants from all over the world regarding the courses we offer at INTO Glasgow Caledonian University. It's my job to ensure that they have all the information they need to choose the right course, and I provide advice and guidance throughout the application and enrolment process – from processing initial applications and supporting documents to arrival in the UK. As a Chinese speaker who moved to the country myself I am well positioned to understand the excitement our applicants are feeling."

Zelda Edwards  
Enrolment Services Counsellor  
INTO Enrolment Services

"I went to China to complete my Master's degree. Now my role is to help Chinese students who are coming to the UK to study their programmes. I understand their needs and fears as I was in the same situation several years ago. As part of our China Team I advise the education counsellors and students on courses, entry requirements and progression possibilities offered by INTO Centres. I provide advice and guidance throughout the application and enrolment process – from processing students' applications to confirming their places and arriving at the Centres."

Malgorzata Dziem  
Admissions Adviser  
INTO Admissions Office





You should return your application pack to your local education counsellor or directly to the INTO Admissions Office at least one month before your intended start date.

Please send to: INTO Glasgow Caledonian University Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK  
T: +44 1273 876040 | F: +44 1273 328595 | Education counsellors: ukadmissions@into.uk.com | All other enquiries: ukes@into.uk.com

You can also apply online at [www.intohigher.com/gcu/apply](http://www.intohigher.com/gcu/apply)

Education counsellor's stamp

## Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms)	Nationality / citizenship
Family name	Do you have or are you applying for permanent residence in the UK? <input type="checkbox"/> Yes <input type="checkbox"/> No
Other names	Are you a US citizen or a US permanent resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
Gender <input type="checkbox"/> M <input type="checkbox"/> F Date of birth / / (dd/mm/yy) Current age	Do you have dual nationality status? <input type="checkbox"/> Yes <input type="checkbox"/> No
What type of visa do you intend to apply for?	If <b>yes</b> , please provide full details
<input type="checkbox"/> Student Tier 4 visa <input type="checkbox"/> Student visitor visa <input type="checkbox"/> No visa	Permanent country of residence
Name as written on passport	Student's home address (you must complete this accurately as it may affect your visa application)
Passport number	
	City
	Postcode Country
	Student's telephone numbers in country of residence (inc. intl. code)
	Tel Mobile telephone
	Student's email address

## Section 2 Parent/Spouse/Family member and Sponsor details

Title (Mr/Mrs/Ms)	Postcode Country
Family name	Telephone (inc. intl. code)
Other names	Email address
Relationship to student	How do you intend to fund your studies?
Contact address	<input type="checkbox"/> Self <input type="checkbox"/> Family <input type="checkbox"/> Employer* <input type="checkbox"/> Sponsor*
	*Name of employer/sponsor:
City	

## Section 3 INTO course selection

### Academic programmes

#### International Certificate of Higher Education

- ☐ Business and Management  
☐ Computing, Engineering and Built Environment  
☐ Science

Please specify start date

- ☐ Mar 2014 (5 term) ☐ Jun 2014 (5 term) ☐ Jun 2014 (4 term)  
☐ Sep 2014 (4 term) ☐ Sep 2014 (3 term) ☐ Jan 2015 (3 term)

#### International Diploma of Higher Education

- ☐ Business  
☐ Engineering, Computing or Creative Industries  
☐ Mar 2014 (5 term) ☐ Jun 2014 (5 term)\* ☐ Jun 2014 (4 term)  
☐ Sep 2014 (4 term)\* ☐ Sep 2014 (3 term) ☐ Jan 2015 (3 term)\*

\*Available for Business pathway only.

#### International Graduate Diploma of Higher Education

- ☐ Business  
☐ Engineering, Computing or Creative Industries  
☐ Jun 2014 (4 term standard) ☐ Jun 2014 (4 term intensive) ☐ Sep 2014 (3 term)  
☐ Sep 2014 (4 term standard)\* ☐ Sep 2014 (4 term intensive)\* ☐ Jan 2015 (3 term)\*  
☐ Jan 2015 (3 term standard)\* ☐ Jan 2015 (3 term intensive)\* ☐ Mar 2015 (2 term)

\*Available for Business pathway only.

### English language courses

#### English for University Study

- ☐ Sep 2014 ☐ Jan 2015 ☐ Mar 2015 ☐ Jun 2015

Start date / / End date / / (dd/mm/yy)

Please specify number of terms of English

#### Pre-sessional English

- ☐ Jun 2014 (10 weeks) ☐ Jul 2014 (6 weeks)  
☐ Oct 2014 (10 weeks) ☐ Nov 2014 (6 weeks)

#### General English

Applicants for General English course should download the application form from [www.intohigher.com/english](http://www.intohigher.com/english)

### Proposed undergraduate or postgraduate programme (Needs to be completed for visa purposes)

Do you intend to study an undergraduate or postgraduate programme after completing your INTO course(s)? ☐ Yes ☐ No

Proposed degree programme

**Section 4 Student's education history**

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name \_\_\_\_\_

Dates of study        /        /        to        /        /        (dd/mm/yy) \_\_\_\_\_

Date you received (or will receive) your certificate        /        /        (dd/mm/yy) \_\_\_\_\_

Highest educational qualification name \_\_\_\_\_

Language of instruction \_\_\_\_\_

Institution city/town \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Email address \_\_\_\_\_

Have you ever studied in the UK? ☐ Yes ☐ No

If **yes**, please provide full details of study durations. Please also include a copy of your previous visa (must be completed for visa purposes).

From        /        /        to        /        /        (dd/mm/yy) \_\_\_\_\_

Have you ever been refused a visa for the UK? ☐ Yes ☐ No

**Section 5 Current English language proficiency**

Please tick and enter details of your most recent English language test.  
Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy. Please provide a copy of your certificate.

☐ IELTS ☐ TOEFL ☐ PTE ☐ Other (please specify) \_\_\_\_\_

Have you arranged to take any other English language test(s) before starting your INTO course? ☐ Yes ☐ No

Name of exam \_\_\_\_\_

Date due to be taken        /        /        (dd/mm/yy) \_\_\_\_\_

**Section 6 Welfare**

Do you have any medical conditions? ☐ Yes ☐ No

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? ☐ Yes ☐ No

Have you been convicted of a relevant criminal offence? ☐ Yes ☐ No

If you have answered **yes** to any of the above, please provide full details with your application on a separate sheet.

**Travel and medical insurance**

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached. For full details on insurance packages and prices see page 70 of the brochure.

Please specify what insurance package you would like. ☐ Standard ☐ Premium

Please state when you would like the insurance to start

Start date        /        /        (dd/mm/yy) End date        /        /        (dd/mm/yy)

☐ I have my own insurance and enclose a copy

**Section 7 Accommodation options**

INTO accommodation required? ☐ Yes ☐ No

Please indicate the building and room type you would prefer by ticking 3 boxes below to indicate your 1st, 2nd and 3rd choice of accommodation.

Please note that INTO aims to provide the highest preference requested but, if this is not available, INTO reserves the right to provide or suggest alternative accommodation.

	1st preference:	2nd preference:	3rd preference:
Gallery Apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard En suite (Halls of residence)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard Homestay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you require homestay during the holiday periods? ☐ Yes ☐ No

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition? ☐ Yes ☐ No

**Dietary requirements**  
Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

**Section 8 Airport pickup**

Flight details including arrival date and flight number should be emailed to [ukarrival.details@into.uk.com](mailto:ukarrival.details@into.uk.com) as soon as possible. All under 18 students **must** either book an INTO airport pickup or provide evidence of alternative arrangements.

Do you require an airport pickup?

☐ Glasgow International (£55) ☐ Glasgow Prestwick (£90)

☐ Edinburgh (£135)

**Section 9 Declaration**

☐ I declare that the information I have supplied on and with this form is complete and correct

☐ I have read and understood and agree to abide by the terms and conditions

☐ I agree to abide by the Cancellation and Refund Policy

☐ I agree to pay all tuition and accommodation and sundry expense fees as they become due

☐ I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

**Student records**

I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification ☐ Yes ☐ No

I agree that my records and achievements may be used for promotional purposes, without further notification ☐ Yes ☐ No

**Signed** \_\_\_\_\_ Date        /        /        (dd/mm/yy)

(Parent/guardian) For students under 18

**Or**

**Signed** \_\_\_\_\_ Date        /        /        (dd/mm/yy)

(Student)

**INTO Giving support our charity**

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit [www.into-giving.com](http://www.into-giving.com)

☐ I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment.

# Terms and conditions 1 of 2

## Important

### 1. Application of the Terms and Conditions

- These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between INTO Scotland LLP ("INTO Centre") and students ("Students") in relation to the English language courses and/or academic programmes and any other INTO Courses (the "Course").
- As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to the INTO Centre.

### 2. Application to the Course and Confirmation of Acceptance

- To apply for a place on a Course, Students should complete their application and submit it to the INTO Admissions Office.
- INTO may accept or reject applications in its absolute discretion. If INTO accepts the application, INTO will issue a written offer of a place on a Course to the Student (including any conditions relevant to the offer) (the "Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
- In order to accept the offer, the Student must:
  - complete and return to INTO the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
  - pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter; and
  - pay the Uniplan Insurance premium (details of which are set out in this brochure) and submit the completed Uniplan form to INTO or provide proof of alternative insurance cover.
- After completion of the actions listed in paragraph 2c above, the contract between the Student and INTO is formed. However, if the offer is 'conditional', the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2c above.

### 3. Tuition fees and payment

- The balance of the tuition fees payable for the Course and any insurance fees (if applicable) payable must be paid to INTO no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- Tuition fees and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card.
- If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to INTO – further details of which are set out below).
- Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of the INTO Centre.
- The prices stated in this brochure are valid for confirmed bookings (with payment) received by INTO on or after 01 January 2014 and until further notice. Please contact INTO for further details or visit the website.

### 4. Other fees

- One to One tuition – Any Students who require 1:1 tuition must agree such tuition with INTO in advance. English language tuition will be charged at £75 per hour and will be invoiced in advance. One to One for other subjects may be available and charges may vary. For such tuition, the student should speak to the Academic Director in the Centre in the first instance.

### 5. Overdue fees

- In cases of overdue payment of any of the fees owed by the Student, INTO reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the due date (either six weeks prior to course commencement or date of receipt of visa) until payment.
- INTO reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

### 6. Changes to Confirmation of Acceptance for Studies ("CAS")

- INTO will issue a CAS, no more than six months before the Student's first Course start date provided that:
  - the Student's offer is unconditional and
  - the Student has paid their deposit or full fees as set out in the Offer Letter.
- Before issuing the CAS, INTO will confirm with the Student or the agent that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, INTO will submit the details to the Home Office.
- If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after INTO has submitted the details to the Home Office and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £14 but is subject to review by the Home Office.

### 7. Cancellation charges

- Subject to paragraphs 8 and 9 below, if the Student wishes to cancel their place on the Course prior to the Course commencing, then, unless such cancellation is due to visa refusals, and/or academic and/or English Language conditions on the Student's Offer Letter not being met, the following charges apply:

#### Academic programmes, English for University Study, and Pre-sessional English Courses

Tuition fee cancellation charges:

Four weeks or more before commencement: cancellation fee of £500

Less than four weeks before commencement:

cancellation fee of £1000

Cancellation after course commencement:

Cancellation fee of one term's full fees (excluding Pre-sessional, where full fees apply)

#### Accommodation fee cancellation charges:

Four weeks or more before commencement: cancellation fee of £500

Less than four weeks before commencement: cancellation fee of £1000

- Cancellations must be made in writing to the INTO Admissions Office, One Gloucester Place, Brighton, BN1 4AA. Cancellations will become valid on the day the written notice is received by INTO.

- Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student or, if no deposit and/or tuition fees have been paid by the Student, INTO will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such invoice.

- Cancellation of a Course includes cancellation of any Uniplan Insurance policy. Students will be charged for the length of insurance cover received so far and will be refunded a proportion of the premium for the unexpired period of cover less a £25 administration charge.

### 8. Leaving a Course early

- If a Student wishes to withdraw from their Course, they must notify INTO in writing as described above in the section 'Cancellation charges'. Once a student has arrived at the INTO Centre no course fees will be refunded if the Student withdraws.
- Accommodation cancellation charges will apply as outlined at paragraph 21 below.

### 9. Contracts made by distance communication

- If INTO has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. if up to the point when the contract is concluded there has been no face-to-face contact between the Student and INTO or INTO's representative) then the contract between us is a "Distance Contract".
- Students are entitled to cancel a Distance Contract at any time up to the earlier of:
  - 7 days from the date when the Distance Contract is concluded; or
  - the date on which the Student starts the Course.
- In order to cancel the Distance Contract, the Student must inform INTO in writing at the INTO Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- If any payment has been made by the Student to INTO under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by INTO using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

### 10. Cancellation or deferral because of Visa refusal/Visa delays

- Students are entitled (provided such refusal/delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non-receipt of a necessary visa providing that the Student informs the INTO Admissions Office in writing and sends evidence to INTO of the visa refusal or that the Student advises INTO that they have not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for English for University Study and Pre-sessional English courses).
- Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 7d) will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.
- If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for full deposit which will become non-refundable and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation.

### 11. Cancellation because conditions of offer are not met

- If INTO's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter, INTO reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- If a Student does not meet the conditions of the Offer Letter (Academic or English language), provided that the Student informs INTO in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to INTO. This information must arrive at the INTO Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's exam results are published (if this falls after the four week cut off point). If INTO receives the relevant information (including evidence of the date of publication of the results if this falls after the four week cut off point) within the timelines outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by INTO to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

### 12. Deferrals

- A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions. An external event includes (without limitation) serious illness or injury of the Student or of a close member of the Student's family.
- Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the INTO Admissions Office in the UK at least six weeks before the Course start date. If INTO receives the request after this date, normal cancellation charges will apply (see the 'Cancellation charges' section above). The request should also include details of the Student's preferred new start date for the Course.
- All deferrals are subject to the availability of the requested chosen new Course start date at the time INTO receives the Student's request to defer.
- Any deferral requests in excess of the two occasions referred to above will be considered by the INTO Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the INTO Admissions Office's sole discretion.
- On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- Student accommodation will need to be re-booked and is subject to availability.
- If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

### 13. Academic criteria and attendance

- Students are accepted onto the Course on the strict understanding that progression through the Course and successful completion of the Course are conditional upon satisfactory attendance and successful attainment of specified progression grades.
- Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course or a member of the Centre Senior Management Team, they may be deemed to have withdrawn or be required to leave the Course. In the case of students studying on a Tier 4 visa, the Centre may also report the situation to the Home Office.
- During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.

- Students who do not meet the academic and/or any other attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.
- Students who do not meet the attainment criteria for progression from an English language programme, or who are identified as being at serious risk of not meeting the attainment criteria for progression from an English language programme, to their intended Course of study (including Extended courses) will be offered advice on alternative study plans which may include further study on the English language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.

### 14. English language admissions criteria

- Offers are made to Students for both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- Where 14a applies, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
  - an alternative study plan which may involve additional time and expenditure with regard to tuition and accommodation fees; or
  - if the English Language level is below the level for visa entry purposes then the Student will have to return home.

### 15. Behaviour, welfare and attendance

- By signing the application form, the Student consents to INTO requesting and receiving any relevant information from any University school, service or centre concerning the Student's behaviour, welfare and attendance, and to allow the efficient operation of the Centre.
- If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the INTO Student Handbook or contact the Head of Student Services or the Student Services team.
- By signing the application form the Student agrees to adhere to the INTO Centre Code of Practice.

### 16. Class times and sizes

- For all Courses, classes will normally be held Monday to Friday between the hours of 08:00 and 19:00 but INTO reserves the right to hold classes outside of these times.
- The maximum class size is normally 20 students for English for University Study and English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- Lessons will take place in the form of classes, seminars, workshops and lectures. Academic subject class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- Examinations may be held in the evening, on weekends and public holidays, and at venues outside of the main centre.

### 17. Holidays

- No regular classes will take place at INTO on recognised public holidays.
- No refunds will be made for classes not taking place on these dates.
- On occasion examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

### 18. Arrivals

- Students must arrive in the UK on the Saturday or Sunday before the Course start date and register and enrol at the Centre on the published start date.
- Late arrivals – INTO expects all Students to arrive and start their Course on the scheduled start date. However, INTO recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of, or delays to, flights or other transport). In exceptional cases, the INTO Centre will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses. Unavoidable late arrivals must be approved in advance by the Head of Admissions of INTO as soon as the Student becomes aware that he or she will not arrive in time for the scheduled start date.
- Students on Pre-sessional courses MAY NOT arrive late.
- If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- No discount or refund of fees will be given for late arrivals.

### 19. Accommodation

- At the time of application to the Course, Students are invited to select their preferred accommodation. INTO aims to provide the accommodation as requested but, if this is not available, INTO reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the fees page within this brochure.
- Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the student's acceptance form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice).
- Students will be sent a copy of the accommodation terms and conditions with their offer letter and are required to agree to them when returning the acceptance form.
- The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned a ticked and signed Accommodation Acceptance Form, and the Student has received confirmation that the type of room they have requested is available.
- INTO accommodation is only available to Students who are registered on full-time INTO Courses.
- Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at INTO).
- INTO advises Students to insure their personal belongings. INTO shall have no liability for any loss, theft and/or damage to Students' personal belongings. INTO can provide details of insurance policies on request.
- Where a Course spans a holiday period accommodation fees will still be charged for those periods.
- Damage and sundry expenses deposit – All Students will be required to pay a damage and sundry expenses deposit of £500 which will be invoiced at the time of booking their course and shall be payable at least six weeks prior to the start date of the Course. Such deposit is refundable at the end of the Course minus any costs not already paid in Centre for any damages, exceptional cleaning or fines which have been incurred either to the residential/homestay accommodation or the premises and/or facilities which are discovered during occupancy or once an inspection has taken place after the Student's departure. The INTO Centre will repay any monies owing within 60 days of the Student's final Course end date.



# Terms and conditions 2 of 2

- j. The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.
- k. Breakages – Students are responsible for payment of any damage caused by them to property owned or occupied by the University (where applicable) or the INTO Centre. Students in residential accommodation may be required to sign an inventory on arrival and departure. The INTO Centre reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Any damage discovered during the student's stay will be invoiced at that time and payment will be due immediately. Charges for damage discovered after departure will be deducted from the deposit payable by the Student as set out in paragraph 19i above. If the amount due is in excess of the deposit paid by the Student, INTO will invoice the Student for the excess amount. The Student shall pay any such amounts to INTO within 30 days of the date of the invoice.

## 20. Accommodation fees

- a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. If bank, credit or debit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.

## 21. Accommodation changes or cancellation when a Student has arrived and moved into their Accommodation

- a. Residential/homestay accommodation – In all cases except visa refusals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation terms and conditions they will have received with their Offer Letter.
- b. Students are bound by the terms and conditions of their accommodation contract upon the signing of the accommodation contract or once the Student arrives and moves into the residential/homestay accommodation whichever the earlier.
- c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.
- d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by INTO without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.
- e. A Student under the age of 18 may only move to agreed alternative private accommodation where the Student's parent or guardian has certified to INTO that this is the case and that the provision of accommodation by INTO is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.
- f. Residential accommodation may not be available over the two week Christmas period to Students who are under 18 years old. The INTO Centre can assist with alternative arrangements which may incur an additional charge.

## 22. Airport pickups

- a. Airport pickups may be booked as specified earlier in this brochure. The airport pickup will be for the passenger named on the application form only or for named Students if Students agree in advance (and notify INTO) that they wish to share an airport pickup.
- b. Additional family members or chaperones accompanying the named passenger will be charged additional fees.
- c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.
- d. Fees will only be refunded for 'missed pickups' if the Student informs INTO, by telephoning the INTO emergency telephone number (as publicised in the pre-departure guide), that their pickup will not be required or that they will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is a no show, they telephone the INTO emergency telephone number (as publicised in the pre-departure guide), that their transfer is a no show before they leave the arrival airport.
- e. Airport transfer fees must be paid for at the time of booking.
- f. Airport pickups are compulsory for students under 18, unless parents provide INTO with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

## 23. Travel to the INTO Centre

- a. INTO expects Students to assist INTO with its Green Travel Plan, as maybe reasonably required.
- b. There are no car parking facilities available at the GCU campus. Please contact INTO for further details of our Green Travel Plan.

## 24. Record keeping duties under TIER 4 Immigration rules (PBS)

- a. INTO is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Students' UK contact details.
- b. Under the TIER 4 Immigration rules (PBS) the sponsor/licence holder will report to the Home Office in the following circumstances:
- if the Student fails to enrol on the Course within the enrolment period;
  - if the sponsor/licence holder stops being the Student's immigration sponsor for any other reason, for example, if the Student is withdrawn or moves into an immigration category that does not need an approved education provider;
  - if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
  - if INTO has any suspicions that the Student is breaking any conditions attached to their permission.

## 25. Medical treatment and accident insurance

- a. Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at the INTO Centre indicates that the Student (or parent/legal guardian if the Student is under 18):
- gives permission for the administration of first aid and appropriate non-prescription medication to the Student if required; and
  - if the Student is under 18, for INTO to recommend that the Student seeks medical, dental or optical treatment when required.
- b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay. Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

## 26. Students who are under 18

- a. INTO strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.
- b. If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements and contact details thereof must be supplied before the Course commences.
- c. Parents of Students under 18 must sign a consent form authorising nominated INTO staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. The forms will be included with the INTO offer documents and must be completed and returned to INTO at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.
- d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

## 27. Student information

- a. Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification, by completing the student record section of the application form.
- b. Students agree that if INTO has serious concerns about their welfare, INTO can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- c. Students and, if the Student is under 18, the Student's parents/guardians/sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes, by completing the student record section of the application form.
- d. INTO is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).
- e. INTO may disclose information about the Student for the purposes of (without limitation):
- the administration of justice;
  - the exercise of any functions of either House of Parliament;
  - the exercise of any functions conferred on any person by or under any enactment;
  - the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
  - the exercise of any other functions of a public nature exercised in the public interest by any person i.e. necessary for legitimate purposes and justified by the Data Protection Act.
- f. INTO will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how INTO handles and uses personal data please see INTO's Privacy Policy which can be viewed at [www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx](http://www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx).
- g. INTO will only use the personal information provided to it by Students in order to provide and administer the course. Please note that personal data may be shared between INTO and the university partner where applicable, as necessary in order to provide and administer the course. Any personal data shared is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, INTO may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with INTO's regulatory responsibilities.

## 28. Liability

- a. Subject to the following, INTO (including its staff and/or representatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by INTO (or its staff or representatives).
- b. Where such loss or damage is directly caused by INTO (or its staff or representatives), INTO's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to INTO.
- c. Nothing in these Terms and Conditions shall exclude or restrict INTO's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.
- d. INTO shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

## 29. Disclaimer

- a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press and the Courses and services described herein are those which INTO is planning to offer. However, INTO reserves the right, to amend, add or remove any, Course and/or services set out in this brochure and/or the timetable, delivery, content syllabus and assessment of such Courses. The University (where applicable) also reserves the right to amend the regulations governing those Courses without prior notice. INTO therefore strongly recommends that immediately prior to making any application to INTO or accepting any offer from INTO, Students should refer to the most up-to-date version of the Course descriptions and specifications and the regulations on the INTO website.
- b. INTO also reserves the right to make variations to the contents and methods of delivery of the Courses and services, to discontinue, Courses and services, and to combine and merge Courses, if such action is reasonably considered to be necessary by INTO.
- c. Applicants to INTO Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to Courses offered, changes to accommodation provision or fees and charges to be levied by the university partner where applicable.
- d. INTO, in marketing its Courses, aims to comply with the British Code of Advertising Practice issued by the Advertising Standards Authority.
- e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

## 30. Equal opportunities

- a. INTO operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief.
- b. INTO welcomes applications from candidates with disabilities.

## 31. Entire agreement

- a. These Terms and Conditions and the Offer Letter constitute the entire agreement between INTO and the Student for the provision of English language Courses and/or academic Courses and any other INTO Course.
- b. These Terms and Conditions supersede any promises, representations, warranties - whether written or oral - made by or on behalf of one party to the other.

## 32. Changes to these Terms and Conditions

- a. INTO reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, INTO will provide a revised set of Terms and Conditions.

## 33. Transfer of these Terms and Conditions

- a. INTO may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

## 34. Severance

- a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) are invalid, illegal or unenforceable, that provision or part provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

## 35. Governing law and jurisdiction

- a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.
- b. The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes), which may arise out of or in connection with these Terms and Conditions. Students and INTO agree to submit to the exclusive jurisdiction of the English Courts.

## 36. Other fees

- a. Text books – Text books and/or appropriate Course materials will be supplied to Students on enrolment for International Certificate of Higher Education, International Diploma of Higher Education, International Graduate Diploma of Higher Education, English for University Study or Pre-session English Courses. Students will be invoiced for the text books and/or appropriate Course materials immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of text books and/or appropriate Course materials will be £170 per academic Course (3 terms), £230 per academic Course (4 terms), £290 per academic Course (5 terms), £60 per term for the English for University Study and for Pre-session English courses: £30-£60.
- b. Laboratory fees – Students who are enrolled on science-based academic Courses (i.e. International Certificate pathways in Computing, Engineering and Built Environment; Engineering; Science) shall be charged an additional fee of £325 per academic year to cover the use of laboratory facilities. This fee will be invoiced to the Student immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course.

## 37. University placement and progression

- a. Students who pass the International Certificate of Higher Education Course but do not meet the criteria for progression onto further study at Glasgow Caledonian University may, at INTO's sole discretion receive a refund of all tuition fees paid if, having complied with INTO staff advice with regard to their university application, they have not been offered a place at a UK university on a course appropriate to their qualification.
- b. Students who successfully complete the INTO Certificate of Higher Education, International Diploma of Higher Education or International Graduate Diploma of Higher Education Course and who meet the individual entry requirements of Glasgow Caledonian University for their chosen degree will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

**This information is available in different formats.  
Please contact the Centre to request a copy.**

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F: +44 [0]1273 679422  
E: [info@into-giving.com](mailto:info@into-giving.com)

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Charity registration number 1126262  
Company number: 6689824

# Dates and prices 2014–2015

## International Certificate, International Diploma

Dates	Tuition price
<b>March start (5 term)</b> Mon 24 Mar 2014–Fri 06 Jun 2014 Mon 16 Jun 2014–Fri 22 Aug 2014 Mon 08 Sep 2014–Fri 05 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015	<b>Business and Management; Computing, Engineering and Built Environment</b>  <b>March start (5 term)</b> £18,850 <b>June start (5 term)</b> £19,000 <b>June start (4 term)</b> £15,050 <b>September start (4 term)</b> £15,200 <b>September start (3 term)</b> £11,250 <b>January start (3 term)</b> £11,250 <b>September start (4 term)</b> £20,850 <b>March start (5 term)</b> £21,000 <b>June start (4 term)</b> £17,050 <b>September start (4 term)</b> £17,200 <b>September start (3 term)</b> £13,250 <b>January start (3 term)</b> £13,250 <b>Engineering, Computing or Creative Industries</b> <b>September start (3 term)</b> £11,250  For details of other fees not included in the tuition fee, see Key Course Facts on pages 29 and 35.

## Accommodation prices - International Certificate, International Diploma

Start dates	Standard en suite	Homestay
<b>March start (5 term)</b>	£8,070	£10,125
<b>June start (5 term)</b>	£8,000	£9,790
<b>June start (4 term)</b>	£6,570	£8,085
<b>September start (4 term)</b>	£6,240	£7,440
<b>September start (3 term)</b>	£5,070	£6,045
<b>January start (3 term)</b>	£4,290	£5,115

## International Graduate Diploma

Dates	Tuition price
<b>June start (4 term standard and intensive)</b> Mon 16 Jun 2014–Fri 22 Aug 2014 Mon 08 Sep 2014–Fri 05 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015	<b>June start (4 term standard)</b> £15,050 <b>June start (4 term intensive)</b> £16,677 <b>September start (3 term)</b> £11,250 <b>September start (4 term standard)</b> £15,200 <b>September start (4 term intensive)</b> £16,890 <b>January start (3 term)</b> £11,250 <b>January start (3 term standard)</b> £11,250 <b>January start (3 term intensive)</b> £14,190 <b>March start (2 term)</b> £8,550  For details of other fees not included in the tuition fee, see Key Course Facts on page 39.
<b>September start (3 term)</b> Mon 08 Sep 2014–Fri 05 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015	<b>September start (4 term standard and intensive)</b> Mon 22 Sep 2014–Fri 05 Dec 2014 Mon 05 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015 Mon 08 Jun 2015–Fri 21 Aug 2015
<b>January start (3 term)</b> Mon 05 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015 Mon 08 Jun 2015–Fri 21 Aug 2015	<b>January start (3 term standard and intensive)</b> Mon 12 Jan 2015–Fri 20 Mar 2015 Mon 23 Mar 2015–Fri 05 Jun 2015 Mon 08 Jun 2015–Fri 21 Aug 2015
<b>March start (2 term)</b> Mon 23 Mar 2015–Fri 05 Jun 2015 Mon 08 Jun 2015–Fri 21 Aug 2015	

## Accommodation prices - International Graduate Diploma

Start dates	Standard en suite	Homestay
<b>June start (4 term standard and intensive)</b>	£6,570	£8,085
<b>September start (3 term)</b>	£5,070	£6,045
<b>September start (4 term standard and intensive)</b>	£6,240	£7,440
<b>January start (3 term)</b>	£4,290	£5,115
<b>January start (3 term standard and intensive)</b>	£4,160	£4,960
<b>March start (2 term)</b>	£2,860	£3,410

## Pre-sessional English

Course term dates	Tuition price
<b>2014</b> Mon 16 Jun 2014–Fri 22 Aug 2014 (10 weeks) Mon 14 Jul 2014–Fri 22 Aug 2014 (6 weeks) Mon 13 Oct 2014–Wed 24 Dec 2014 (10 weeks intensive)* Mon 10 Nov 2014–Wed 24 Dec 2014 (6 weeks intensive)*	<b>2014</b> <b>10 weeks intensive June 2014</b> £5,427 <b>10 weeks standard June 2014</b> £3,800 <b>6 weeks intensive July 2014</b> £3,256 <b>6 weeks standard July 2014</b> £2,279 <b>10 weeks intensive October 2014</b> £5,640 <b>6 weeks intensive November 2014</b> £3,384  For details of other fees not included in the tuition fee, see Key Course Facts on page 46.

## Accommodation prices - Pre-sessional English

Start dates	Standard en suite	Homestay
<b>June start (10 weeks)</b>	£1,250	£1,700
<b>October start (10 weeks)</b>	£1,300	£1,550
<b>July start (6 weeks)</b>	£750	£1,020
<b>November start (6 weeks)</b>	£780	£930

## English for University Study

Course term dates	Tuition price
<b>September start</b> Mon 22 Sep 2014–Fri 05 Dec 2014	Per term £3,950  For details of other fees not included in the tuition fee, see Key Course Facts on page 44.
<b>January start</b> Mon 12 Jan 2015–Fri 20 Mar 2015	
<b>March start</b> Mon 23 Mar 2015–Fri 05 Jun 2015	
<b>June start</b> Mon 08 Jun 2015–Fri 21 Aug 2015	

## Accommodation prices - English for University Study

Start dates	Standard en suite	Homestay
<b>September, March and June start (per term)</b>	£1,430	£1,705
<b>January start (per term)</b>	£1,300	£1,550

## General English

For General English dates and prices, please visit:  
[www.intohigher.com/english](http://www.intohigher.com/english)

## English language courses accommodation notes

The prices for both residential and homestay accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well. Homestay accommodation is only available during vacations by special request and is not guaranteed. A supplement may be payable over the two-week Christmas period. If you wish to leave your belongings with the host family during a vacation period, the full weekly amount will be payable. Please see the terms and conditions on page 59 of this brochure for information regarding the availability of residential accommodation over the Christmas period for under 18 students.

## Weekly accommodation prices

These prices will apply for additional weeks e.g. during vacation periods

	Prices until Fri 05 Sep 2014	Prices from Sat 06 Sep 2014
<b>Residential accommodation</b>		
<b>Gallery Apartment</b>	From £180 per week <sup>5</sup>	From £150 per week <sup>5</sup>
<b>Standard en suite</b>	£125 per week	£130 per week
<b>Homestay</b>		
<b>Standard</b>	£170 per week	£155 per week
<b>Supplements</b>	£250 for the two-week Christmas period, subject to availability. Other supplement prices on request.	
<sup>5</sup> Please note, this accommodation is operated by a private provider. For further details on pricing and availability please contact INTO GCU.		

## Public holidays

### Public holidays

The Centre is closed on all public holidays.

2014	2015
<b>New Year holiday</b> Wed 01 Jan 2014	<b>New Year holiday</b> Thu 01 Jan 2015
<b>Public holiday</b> Thu 2 Jan 2014	<b>Public holiday</b> Fri 2 Jan 2015
<b>Good Friday</b> Fri 18 Apr 2014	<b>Good Friday</b> Fri 03 Apr 2015
<b>Easter bank holiday</b> Mon 21 Apr 2014	<b>Easter bank holiday</b> Mon 06 Apr 2015
<b>May Day holiday</b> Mon 05 May 2014	<b>May Day holiday</b> Mon 04 May 2015
<b>Spring bank holiday</b> Mon 26 May 2014	<b>Spring bank holiday</b> Mon 25 May 2015
<b>Summer bank holiday</b> Mon 21 Jul 2014	<b>Summer bank holiday</b> Mon 20 Jul 2015
<b>September holiday</b> Mon 29 Sep 2014	<b>September holiday</b> Mon 28 Sep 2015
<b>Christmas Day</b> Thu 25 Dec 2014	<b>Christmas Day</b> Fri 25 Dec 2015
<b>Boxing Day</b> Fri 26 Dec 2014	<b>Boxing Day</b> Mon 28 Dec 2015

## Airport pickup

Edinburgh	£135
Glasgow Prestwick	£90
Glasgow International	£55



# Scholarships available for 2014-2015

## Regional scholarships

INTO GCU has a number of regional scholarships for the International Certificate, International Diploma or International Graduate Diploma for 2014-2015. Scholarships will start from 25% of the full tuition fee.

Contact your education counsellor or INTO Regional Office for further information.

[www.intohigher.com/gcu/scholarships](http://www.intohigher.com/gcu/scholarships)



## Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our education counsellors in your home country.

### Enquiries and applications

**INTO Glasgow Caledonian University Admissions**  
One Gloucester Place  
Brighton  
East Sussex  
BN1 4AA  
United Kingdom

T: +44 1273 876040  
F: +44 1273 328595

Education counsellors  
E: [ukadmissions@into.uk.com](mailto:ukadmissions@into.uk.com)  
All other enquiries  
E: [ukes@into.uk.com](mailto:ukes@into.uk.com)

**[www.intohigher.com/gcu](http://www.intohigher.com/gcu)**

### Centre contact details

**INTO Glasgow Caledonian University**  
Glasgow Caledonian University  
Cowcaddens Road  
Glasgow  
G4 0BA  
Scotland, United Kingdom

T: +44 141 331 8080  
F: +44 141 331 8088

E: [intogcu@gcu.ac.uk](mailto:intogcu@gcu.ac.uk)

Education counsellor's stamp

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